



# Authorized Medicines Sales (AMS) Outlets

## QUICK TIPS ON PREMISES IDENTIFICATION (PID)

### When does an AMS outlet need to record a PID Number?

That is, what type of purchases require a customer to supply a PID Number?



An AMS outlet is required to record a Purchaser's PID Number when selling:

Authorized Medicines - any product with a **Drug Identification Number (DIN)** that will be used on any animal\*, excluding cats and dogs.

\*includes horses and bees

((( See FAQs 6 & 12 )))

FAQs refer to... 'Selling Authorized Medicines? Frequently Asked Questions for AMS and PID' document



An AMS outlet is **NOT** required to record a Purchaser's PID Number when selling:

**Feed (including Medicated Feeds)**

Product(s) to be used for **personal use** or on **pets (dogs or cats)**

Purchasers from **out-of-province** are **NOT** required to provide a PID Number when purchasing authorized medicines. Ask the client for some proof of residency (e.g. driver's license) to confirm they are an out of province purchaser. Instead of a PID Number record the purchaser's full name, address and/or Legal Land Description (where applicable).

((( See FAQs 8, 19 & 20 )))

### Customer can not remember their PID Number?

If a customer can not remember their PID Number at the time of purchasing authorized medications, how can they get it?



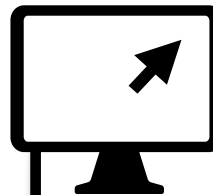
Customer calls Ag-Info Centre  
Toll free at **310-FARM (3276)**  
Monday - Friday | 8 a.m. - 5 p.m.  
(closed statutory holidays)

What if the Ag-Info Centre is closed?  
The customer must have a PID Number at the time of purchase. A PID Number is a 9 character unique identifier (consisting of a combination of numbers & letters) that is associated with a specific land location. Alberta PID Numbers start with the letter 'A'.

((( See FAQs 2, 3, 4 & 5 )))

### Customer does not have a PID Number?

If a customer doesn't have a PID Number yet, how can they apply for one?



Paper application or online by visiting:  
**[www.agriculture.alberta.ca/premises](http://www.agriculture.alberta.ca/premises)**

Note: An AMS outlet must record a PID number at the time of sale. The AMS Regulation came into effect on July 1, 2014.

((( See FAQ 17 )))



## MORE QUICK TIPS ON PREMISES IDENTIFICATION (PID)

### **When did retail outlets need to start recording a PID Number for selling Authorized Medicines?**

The requirement to record a PID Number came into effect on July 1, 2014.

### **Does the customer need to present a PID wallet card to the retailer to complete a sale?**

**NO**, although they will have received a wallet card, it is not an official document. It is up to the customer to keep track of this number and have it available when making an authorized medicine purchase.

### **Can producers use their CCIA number instead of their PID Number?**

**NO**, the CCIA number is not the same as a PID Number. Most producers should already have a PID Number issued by Agriculture & Forestry, but may not remember it. It is a best practise to contact the Ag-Info Centre, 310-FARM (310-3276) to get their accurate information.

### **What information does the AMS outlet need to re-record and then provide to the purchaser?**

As per Section 18(3) of the AMS regulation, an outlet when selling authorized medicine to a purchaser, shall record:

- a) the name and telephone number of the purchaser,
- b) the date of sale, and
- c) the information that appears on the purchaser's receipt as set out in subsection (4).

As per Section 18(4) of the AMS regulation, an outlet must supply the purchaser with a receipt containing the following information:

- a) the name of the authorized medicine,
- b) the lot number of the authorized medicine,
- c) the quantity of authorized medicine purchased,
- d) the expiry date of the authorized medicine, and
- e) a PID Number of the owner of the animal or the commingling site.

### **What if an out-of-province customer makes a purchase?**

Ask for some proof of residency (e.g. driver's license) and since they are not an Alberta resident they have not been issued an Alberta PID Number. Instead of an out of province PID Number, record the purchaser's full name, address and/or Legal Land Description (where applicable) in addition to the information referred to in the above question.

### **Do we need to keep the physical (paper) copies of receipts at our store locations, or is it adequate to have the records of invoices stored electronically in our system?**

Paper or electronic files are acceptable as long as they can be accessed by an inspector for an audit or a trace out.

### **Is a Qualification Certificate (QC) Holder required to be on duty or available during business hours at the AMS outlet?**

**YES**. Section 43.2 of the *Animal Health Act* states: "No holder of an outlet licence shall sell authorized medicine unless the holder has on duty or has available for consultation throughout regular business hours at least one person who holds a qualification certificate".

#### **For customers needing help with on-line registration or PID Number Lookup**

##### **CALL**

Ag-Info Centre, AF  
Toll-free at 310-FARM (3276)

#### **For additional AMS/PID Communication Products for your retail outlet or general questions on PID**

##### **CALL**

Tina Stewart, Livestock Traceability Section, AF  
Toll-free by first dialing 310-0000  
followed by 403-783-7010

#### **List of Products Covered by AMS and Information on AMS Regulations**

Contact your retail outlet's Qualification Certificate Holder (QC Holder), who should be on duty or available during store hours.

If you still have questions or want information on the AMS regulations\*

##### **CALL**

Inspection and Investigation Section, AF  
1-866-252-6403

*\*For example, how do I get an AMS License, where can I write a QC Holder exam?*

For more details, refer to... 'Selling Authorized Medicines? Frequently Asked Questions for AMS and PID' document

