

Society to Prevent Dutch Elm Disease Annual General Meeting Minutes

April 7, 2011 at 10.00 AM at Olds College, Olds Alberta

Agenda Item:	Responsibility
<p>1. Call to Order and Welcome 10:18AM. Attendance: Janet Feddes Calpas, Mike Jenkins, Elaine Johnson, Dr. Ieuan Evans, Susan Katzel, Becky Vincent, Margaret Stevenson, Chris Seifert, Don Macdonald, Steve Huculak, Daryl McConkey, Jane Fulton, Tammy Ramsell, Lindsey Bell, Dave Walser, James Thomas, Sharon Davies, Gary Patzer, Al Dorman, MJ Mimi Cole, Kevin Veenstra, Nigel Seymour, Dr. Ken Fry, Linda Feddes, Jackie Powell, Milton Davies, Gayah Sieusaha, Andrea Saunders, Gerard Fournier</p>	<p>Milton Davies Jackie Powell</p>
<p>2. Reading of Meeting Notice 2.1 Quorum: “whichever is greater: 5 members or 5% of voting members” Motion: I, Jackie Powell move that the Annual General Meeting, held on this date, April 7th, 2011, is constituted by “Special Resolution.” Second: Gary Patzer ***CARRIED*** 2.2 SPECIAL RESOLUTION to hold the General Meeting on April 7th, 2011 I, Jackie Powell move that the Annual General Meeting, held on this date, April 7th, 2011, is constituted by “Special Resolution.” Second: Al Dorman ***CARRIED***</p>	<p>Jackie P</p>
<p>2.3 Welcome (after duly constituting the STOPDED AGM) 2.4 Regrets- Chris Saunders, Cody Anderson, Dr. Jim Calpas</p>	<p>Milton D</p>
<p>2.5 Introductions – Special Guests: Gayah Sieusaha (AARD), Andrea Saunders (CFIA), Nigel Seymour (STOPDED contractor), Dr. Ken Fry (Olds College) Round table introductions</p>	<p>Milton D</p>
<p>2.6 “Rules of Engagement” - Protocol & Meeting Operating Principles</p> <ul style="list-style-type: none"> ➤ Meeting <i>decorum</i> (properness, modesty, and orderliness of dress, speech, behaviour, etc.) is expected to be followed at all STOPDED meetings. ➤ Each member of the board and the Society would be treated with respect & dignity. ➤ Anything other and the member will be ruled “out of order” and lose their privilege of continuing to speak to a matter before the board or meeting. ➤ There is great need to build and come to consensus on many issues. ➤ However, all critical issues would be decided via vote should consensus be impossible to obtain. Robert’s Rules (US Senate) or Bourinot’s Rules of Order (1977 – Canadian Rules of Order) will be followed for all meetings. 	<p>Milton D</p>
<p>3. Agenda Approval: Motion: Sharon Davies moved that the current agenda be approved. Second: Elaine Johnson *** CARRIED *** 3.1 Additions, Tabled Items, etc - none</p>	<p>All</p>

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<p>4.Approval of the Minutes 4.1 Minutes of the AGM April8, 2010 Motion: Mimi Cole moved that the minutes of the last AGM, April 8, 2010 be approved. Second: Linda Feddes *** CARRIED *** 4.2 Minutes of the November 18, 2010 General meeting. Motion: Al Dorman moved to approve November 18, 2010 General Minutes as circulated Second: Janet Feddes-Calpas *** CARRIED **</p>	<p>All</p>
<p>5. Business Arising from the Minutes (information – April 2010 AGM Minutes) 5.1 2010 Society’s compliance with the “Societies Act” 5.2 2010 Appointment of SVS Group to conduct the Financial Audit of the STOPDED books</p>	<p>Milton D.</p>
<p>6. Items for the membership’s information 6.1 STOPDED Policy Procedures 6.2 AB Government Funding for DED Provincial Prevention Program 2011/2012 Funding agreements between STOPDED and AARD and SRD have been signed.</p>	<p>Milton D.</p>
<p>6.3 2011 Provincial DED Vector Monitoring Prevention Program</p> <ul style="list-style-type: none"> • Monitoring for DED vectors (SEEBB, NEBB and BEBB provides vital information for DED detection. • Monitoring for the three exotic insect vectors is CARRIED out each year throughout the province to determine if the beetles are present. 2010 SEEBB found in Drumheller, Wainwright, Wetaskiwin, Lloydminster, Vulcan. Additional traps will be placed in these municipalities. After finding the presence of vectors, elm surveys for the present of DED symptoms were done last summer in Drumheller, Wainwright, and Wetaskiwin. • 2011-Pheromone baited sticky traps will again be used to monitor for the DED vectors. <ul style="list-style-type: none"> ○ 117 Municipalities (cities, towns, villages, hamlets). These are municipalities that have over 500 trees or if less are in a high risk area such as close to SK or Montana border ○ 31 - Nurseries ○ 30 - Parks (Provincial and Municipal) ○ 5 - US/Canada Port of Entry • Out of the 117 municipalities, STOPDED will monitor 51 municipalities. The remaining 66 municipalities will be monitored by the City of Edmonton, Calgary, Red Deer and Lethbridge. These are the municipalities that make up their satellite or buffer zone municipalities. • STOPDED will monitor at the 5 ports of entry and 30 provincial parks. • All traps organized by STOPDED will be changed twice per season and scanned by Olds College students, supervised by instructor Dr. Ken Fry. • All the satellite municipally traps will be scanned by each city. 	<p>Janet F-C</p>

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<p>Motion: I, Tammy Ramsell, move that this report be received as information. Second: Gary Patzer. ***CARRIED***</p>	
<p>7. Reports (verbal reports will suffice as informational updates)</p>	All
<p>7.1. Chairman's Report.</p> <ul style="list-style-type: none"> • STOPDED Board has been working diligently and has been moving forward for the past 12 months. • Milton met with CFIA in Burnaby during a family trip to Vancouver last July. • Milton attended an EAB seminar in February. • Milton developed the policy development process and a policy cover sheet for the tracking and archiving of all STOPDED Policies. • Documented Significant Board Decisions Template/Feb 11, 2011 • Invasive Alien Species (IAS) – STOPDED has not received a commitment from CFIA for us to proceed in a direction that would benefit Albertans. <p>Motion: I, Milton Davies, move that my report be received as information. Second: Elaine Johnson ***CARRIED***</p>	Milton D.
<p>7.2 STOPDED Executive Director's report</p> <ul style="list-style-type: none"> • The Provincial DED Prevention Program has been running smoothly. • Pruning ban started April 1st and will run until September 30. • Dr. Tewari, U of A is going to again assist in DED suspect sample diagnosis in 2011 for STOPDED. • Dr. Ken Fry with his students has agreed to inspect all the traps for the presence of the DED vectors. • US borders were contacted to make sure they have brochures and posters. • Phil Merrill, with ARD will again empty and dispose of confiscated wood at the borders. • A new brochure is being designed to address the BEBB. • STOPDED e-Bulletins will continue • STOPDED brochures and posters available at request. <p>Motion: I, Janet Feddes-Calpas, move that my report be received as information. Second: Mimi Cole. ***CARRIED***</p>	Janet F-C
<p>7.3. Vice President's Report (Constitution & Bylaws – Status, etc.) Ieuan encouraged everyone to read the new bylaws to become more familiar with them. They are included on the STOPDED website .</p> <p>Motion: I, Ieuan Evans, move that my report be accepted as information. Second: Gary Patzer ***CARRIED***</p>	Ieuan Evans
<p>7.4 Secretary Report- Nothing to report</p>	Jackie P.

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<p>7.5. Treasurer Report circulate statement Balance sheet and income statement explained.</p> <p>Motion: I, Kevin Veenstra, move that my report be adopted. Second: Don McDonald ***CARRIED***</p> <p>7.5.1 2010/2011 Financial audit</p> <p>Motion I, Jackie Powell, move to appoint the Chartered Accountant SVS Group to conduct a 2010/2011 Financial Audit. Second: Kevin ***CARRIED***</p>	<p>Kevin Veenstra</p>
<p>7.6. Director Central Report Elaine mentioned how good STOPDED reputation is when she attended CFIA’s banded elm bark beetle workshop.</p> <p>Motion: I, Elaine Johnson, move to have my report received as information. Second: Mike Jenkins. ***CARRIED***</p>	<p>Elaine Johnson</p>
<p>7.7. Director North Report City of Edmonton has hired a summer seasonal that used to work in Manitoba on DED. Edmonton has purchased a vice to strip ash bark.</p> <p>Motion: I, Mike Jenkins, move to have my report received as information. Second: Mimi Cole. *** CARRIED***</p>	<p>Mike Jenkins</p>
<p>7.8. Director South Report – Codie Anderson absent- tabled</p>	<p>Codie Anderson</p>
<p>7.9. Research Committee Report –Read by Janet Feddes-Calpas for Dr. Jim Calpas</p> <ul style="list-style-type: none"> • The research committee dealt with most of the committee business on conference calls and by email with one face-to-face meeting with Dr. Ken Fry in November. • The committee recommended funding of two research projects this past year, which the STOPDED board subsequently approved. • The first project funded is entitled “Bionomics of banded elm bark beetles and implications for Dutch elm disease management in Saskatchewan and Manitoba with Dr. Neil Holliday, from the University of Manitoba as the principle researcher. STOPDED approved to fund this project in the amount of \$7500.00, \$3,750.00 for the 2010/2011 fiscal year and another 3750. 00 for the 2011/2012 year. We received the project progress report last week. The report is available if anyone wishes to see it. The highlights are that BEBB was caught on sticky traps beginning in May with the peak flight in August. • The Second project was an in-house STOPDED project that was conducted by Nigel Seymour under contract. STOPDED spent \$10K to survey Counties and MD’s that are high risk for Dutch Elm Disease. Nigel presented his results at the November general meeting in Edmonton. The study is available on-line if anyone wishes to see it. No DED suspect trees were detected although Nigel reported that many of the elm trees were in poor condition. This study also served to increase the profile of STOPDED in 	<p>Jim Calpas</p>

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<p>the counties that Nigel surveyed which was an excellent outcome.</p> <ul style="list-style-type: none"> • The last item is that the committee contacted the Edmonton Waste Management Centre of Excellence to obtain a report on the “Fate of Elm Diseases during Composting” study which STOPDED provided \$20K in total funding over two years. The final report dated January 2010 was received last week after our inquiry. The study reported that elm disease pathogens, Dotheriella and Verticillium was eradicated in compost piles where the temperature exceeded 40 C for more than 5.5 days. The committee chair reviewed the report and found no acknowledgement of the STOPDED funding and contacted the centre to tell them how important it was to STOPDED to have our contribution recognized. The centre agreed and stated that a factsheet for public distribution is currently being developed based on the study and STOPDED will be recognized on this. <p>Motion: Elaine Johnson moved that the report be received as information. Second: Sharon Davies. *** CARRIED***</p>	
<p>7.10 ARD Pest Regulatory Officer Report on Agricultural Pest Act Gayah reported that he is reviewing the Agricultural Pest Act and regulations. DED, NEBB and SEEBB are included as pests. Stakeholders have been notified to fill out a questionnaire. If anyone has any new ideas or concerns they are to forward these to him.</p>	<p>Gayah Sieusahai</p>
<p>7.11 Municipal Insect & Disease (Updates & Sharing)</p> <ul style="list-style-type: none"> • City of Lethbridge- Lindsay Bell <ul style="list-style-type: none"> ○ Reported that fir tusac moths have been found on a couple of trees. They will keep an eye out for more. Some suspicious insect eggs are being looked at by Dr. Ken Fry for ID. ○ Use 30 day traps in Lethbridge and sets up traps in all their satellite. • City of Red Deer - Elaine Johnson <ul style="list-style-type: none"> ○ Satin moths control- some banding done. • City of Medicine Hat - Gary Patzer <ul style="list-style-type: none"> ○ Traps were set up last week. City is under flood alert right now. Since 64 banded elm bark beetles were captured last year on the traps, will be working with STOPDED on a public awareness campaign for DED Awareness Week. • City of Brooks - James Thomas <ul style="list-style-type: none"> ○ The City IPM department has been granted up to 25 minutes of radio time every month. Will be including working with STOPDED to include DED information. • Town of Provost- Al Dorman <ul style="list-style-type: none"> ○ Had several articles and pictures in the local newspaper. Having Nigel Seymour doing the surveillance promoted a lot of awareness about the importance of elm trees and the threat of DED. • City of Lacombe-Mimi Cole <ul style="list-style-type: none"> ○ Had some bad pruning under the power lines but will overseeing this more closely in the future. ○ Will be placing traps in 3 locations in the city. • City of St. Albert-Kevin Veenstra <ul style="list-style-type: none"> ○ Finding a lot of red elm weevil in their pruning this last winter. 	<p>Municipalities</p>

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<ul style="list-style-type: none"> ○ 2011 traps are up. ● Town of Drumheller –Daryl McConkey and Steve Hukuluk <ul style="list-style-type: none"> ○ Will be placing traps up as soon as they get them. ○ Were pleased to attend the meeting. 	
<p>7.12. CASINO Report</p> <ul style="list-style-type: none"> ○ Calgary did a great job coordinating the casino on April 27&28, 2010. ○ Next casino will be held in Edmonton next summer/fall in 2012 	Ieuan E.
<p>8. New Business</p> <p>8.1 Election of Officers</p> <ul style="list-style-type: none"> ● Chair-Milton Davies seated by acclamation ● Vice Chair- Ieuan Evans seated by acclamation ● Secretary- Jackie Powell seated by acclamation ● Treasurer- Incumbent Kevin Veenstra did not stand for reelection. Elaine Johnson nominated and seated by acclamation. ● Director North- Mike Jenkins seated by acclamation. ● Director South-Codie Anderson did not stand for reelection. Gary Patzer nominated and seated by acclamation. ● Director Central-Mimi Cole nominated and seated by acclamation. <p style="padding-left: 40px;">Milton thanked Kevin Veenstra for all his hard work over the last 5 years as Treasurer.</p>	
<p>8.2 Olds College Students' Presentation – STATED TIME 1:00 PM</p> <ul style="list-style-type: none"> ● Dr Ken Fry explained the four STOPDED scholarships and introduced three of the four recipients that received a \$500.00 scholarship. <ul style="list-style-type: none"> Kayla Bowers - Production Horticulture Bernita Van Schothorst - Landscape Daniel Takats - Arboriculture Adam Price - Arboriculture ● Milton presented Ken a \$2000.00 cheque for four 2011 student scholarships in the same categories, each worth \$500.00. 	Ken Fry
<p>8.3 Bylaws Amendments – Special Resolutions:</p> <p>8.3.1 Article 4 – Membership – Special Resolution</p> <p>8.3.1.1 The addition of a “Student Membership” category</p> <ul style="list-style-type: none"> ● Special Resolution: Students in full-time studies at a recognized educational institution can be considered for STOPDED membership at a reduced membership rate. <p>Motion: I, Mike Jenkins, move that students must be in full time studies in a recognised institution 50% of full price. Second: Elaine Johnson.</p> <p>***CARRIED***</p> <p>8.3.2 Article 5 – Annual General Meeting - Special Resolution</p>	Milton D.

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<ul style="list-style-type: none"> • 5.1.2 Add wording to include: “other electronic means (e-mail, text, etc).” <p>Motion: I, Jackie Powell, move that the wording include other electronic means. Second: Tammy Ramsell. ***CARRIED***</p> <ul style="list-style-type: none"> • 5.2.2 Add wording to include: “telephone, or other electronic means (e-mail, text, etc).” <p>Motion: I, Jackie Powell, move that the wording include other electronic means. Second: Mimi Cole ***CARRIED***</p> <p>8.3.3 Article 6 – Meetings of the Board - Special Resolution</p> <ul style="list-style-type: none"> • 6.1.6.3 Add wording to include: “or other electronic means (e-mail, text, etc).” <p>Motion: I, Mimi Cole, move that the wording include other electronic means. Second: Al Dorman. ***CARRIED***</p>	
<p>Motion: I, Al Dorman, move that business be suspended to allow for lunch and re-adjourn at 1:00 PM. Second: Elaine Johnson ***CARRIED***</p>	
<p>Motion: I, Al Dorman move that we resume to business. Second: Lindsey Bell. (1:10 PM) ***CARRIED***</p> <p>Presentation by Olds College Students in the Bachelor of Applied Science program. Ryan Arthur, Melissa Sparling and Cheri Sutherland gave their class project presentation entitled “Standardizing Collection and Monitoring of Elm Bark Beetles and the Prevention of Dutch Elm Disease in Alberta”. They developed two U-tube videos which can be used by STOPDED. These were showed for the members to view.</p> <ul style="list-style-type: none"> ○ Installation of EEB traps video ○ Removal of EEB traps video <p>Janet presented each student with an “Alberta Tree Heritage” Book and a Tim Horton’s gift certificate and thanked them for their excellent job and contribution to the STOPDED monitoring program.</p>	
<p>9. Next Annual General Meeting (April) & next General Meeting (November)</p> <p>10. Adjournment – Stated Time 2:00 PM</p> <p>11. Lunch – Milton thanked Linda Feddes and Janet Feddes-Calpas for organizing the great lunch.</p>	

Respectfully submitted,

Jackie Powell, STOPDED Secretary