Society to Prevent Dutch Elm Disease General Meeting Minutes November 28th, 2013 City of Red Deer Civic Yards, Alberta

Agenda Item:	Responsibility
1. Call to Order & Welcome 10:16 am	Jackie
Attendance: Jackie Powell (Chair), Mike Jenkins (Vice Chair, City of Edmonton), Milton Davies (Past Chair), Dr. Ieaun Evans (Treasurer/Secretary), Susan Katzell (Director, City of Red Deer) Elaine Johnson, Jim Long, Becky Vincent, Erica Clarke, Sarah Whyte, Tim Heslop, Mag Turple (City of Red Deer), Kali Alcorn (For Trees), Jeff LePage (County of Warner), Andrea Saunders (CFIA), Jonathon Kozuback, (Arborist) Chris Seifert, (Arborist), M.J "Mimi" Cole (Rocky Tree Girl Ltd), Dr. Ken Fry (Olds College), Al Dorman (Town of Provost), Catherine Reed, Nicole Graftass (Strathcona County), Nigel Seymour (contractor), Christopher Judd, Tyler Lupel (Wilco), Brad Studier (City of Fort SK) Gayah Sieusahai (ARD), Laura Gillespie (Town of Innisfail), Allie Cambell (City of Medicine Hat), Aimee Delaney (County of Red Deer), Rene Blenett (Red Deer College), Linda Feddes, (Arborist) Janet Feddes-Calpas (STOPDED Executive Director)	
2. Reading of Meeting Notice	Ieuan
2.1 Quorum: (Article 5)	Ieuan
2.2 Regrets: Lindsay Bell, Gary Patzer, Scott Stanley, Jim Calpas	Jackie
2.3 Introductions – Board Members	Jackie
2.4 Introductions of members present	All
 2.5"Rules of Engagement" - Protocol & Meeting Operating Principles Meeting decorum is expected to be followed at all STOPDED meetings. Each member of the board and the Society would is to be treated with respect & dignity. Anything other, the member will be ruled "out of order" and lose their privilege of continuing to speak to a matter before the board or meeting. There is great need to build and come to consensus on many issues. However, all critical issues would be decided via vote should consensus be impossible to obtain. Robert's Rules (US Senate) or Bourinot's Rules of Order (1977 – Canadian Rules of Order) will be followed for all meetings. 	Jackie
3. Agenda Approval Motion: Milton Davies moved the agenda be approved. Second by Elaine Johnson *** Carried***	All
4. Previous Minutes from November 15, 2012 were approved at the April12, 2013 Annual meeting and can be found at www.stopded.org	Jackie
5. Business Arising from previous minutes- None	
 Correspondence: Letter addressing funding short fall to Honourable Ministers Doug Horner, Treasury Board & Finance, Dave Hancock, Human Services Verlyn Olson, Agriculture & Rural Development, Diana McQueen, Environment & Sustainable Resource Development, Doug Griffith, Municipal Affairs, Dr. Richard Starke, Tourism, Parks & Recreation Tourism, Nov. 12, 2013 Letter from Olds College thanking the Society for scholarship funding, June 7, 2013 Letter from ISA thanking the Society for Conference Donation, Oct 30, 2013 	Jackie
7. Reports 7.1 Chairman Report:	Jackie

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- o Everything has been running smoothly. Board has been dealing with issues/concerns when they occur.
- STOPDED will continue to form partnerships in order to have program prevention program components and projects be accomplished more efficiently and effectively.

7.2 STOPDED Executive Director's Report

Over all was again a busy year. Organized the monitoring program for both the DED and the IAS program.

o 2013 DED Monitoring Program

- STOPDED distributed 252 traps to 50 municipalities, 5 ports of entry, and 30 provincial parks. These traps are purchased using the Government grant funding.
- The City of Edmonton, Calgary, Red Deer, Medicine Hat and Lethbridge, manage a total of 1058 traps to monitor 203 sites within their city limits. Traps are purchased by each city, changed monthly and scanned by city staff.
- The City of Edmonton, Calgary, Red Deer and Lethbridge are also responsible for distribution and scanning of traps in their buffer zone municipalities. By doing this, it increases the municipalities in the province monitored by 66. Traps for buffer zones are supplied by STOPDED and changed twice per season.
- o **DED diagnosis -** Samples sent to Dr. Stephen J.P. Strelkov at U of A. All were negative for the presence of DED
 - Town of Okotooks one sample
 - City of St Albert one sample
 - City of Red Deer one sample
- o **Elm firewood collection and disposal** -Phil Merrill with ARD emptied bins at all the AB/Montana bins several times this season. Mostly pine, spruce and some elm.
- o IAS project 15 locations were monitored during the 2013 season
 - 2 locations in Lethbridge, Medicine Hat, Lloydminster
 - 1 location in Cities of Red Deer, Calgary, Brooks ARD research station, Grande Prairie, Edmonton, Fort McMurray.
 - ESRD looked after 3 locations, Lawrence Lske, Conklin/Leisemer, and Bonnyville (all landfill locations)

Public Awareness

- Tradeshows
 - > Industrial Vegetation Management Association of Alberta (IVMAA) March
 - ➤ ISA- October
 - Alberta Recreation & Parks Association October
 - Green Industry November
 - > Association of Agricultural Fieldman In Service Training December
- One more display was purchased
- Is it Elm Brochures were purchased
- Promotional items for tradeshows were purchased
- Ads placed in all Travel Alberta Visitor Information **Centres** in the province and AB/Montana border crossings. As a result of budget reduction, public awareness was decreased substantially.
- o STOPDED Hot line is being used
- o **No DED** found in the Province for the 2013 season.

Janet

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 The 2013/2014 annual report will be found on the STOPDED website when completed 	
7.3 Treasurer Report : • Presented income and balance sheet • STOPDED books were audited by two STOPDED members on July 29, 2013 • Income tax return completed by bookkeeper • GST rebate was \$1866.46 7.3.1 Casino Report • Next Casino is booked for Jul/Aug/Sept 2015 at the Palace Casino, Edmonton 7.4 Director Report: One sample was sent to U of A –results were negative	Ieuan
7.5 Olds College's New Horticulture Programming Ken updated the society on the Olds College Horticulture program changes proposed due to the budget cuts. An internal economic analysis determined that the cost is 80% higher to teach horticulture students than other programs at the college. The college is looking at new ways to deliver courses.	Ken (Olds College)
 7.6 Research Committee Report –all projects are funded using casino funds. Committee recommended the following 3 projects. These were approved by the Board. 7.6.1 2013 Alberta Servicing Elm Bark Beetle Traps Project in Alberta Overseen by Dr. Ken Fry at Olds College. One U of C student was trained by Ken to inspect traps. Any suspect beetles found were verified by Ken. 1st set of traps SEEBB positive sites were 1 @ Brooks-CDCS, 1@ Brooks Kiwanis Campground, 2 @ Brooks Library, 1 @ Coutts, BEBB 25 @Dunmore, 1 @ Irvine 	Dr. James C. Ken Fry
 2nd set of traps SEBBB found 2 @ Acadia Valley, 5 @ Bow Island, 2 @ Coutts, 18 @ Dunmore, 1@ Empress. All traps have been gone through. There was a return rate of 87.8% 7.6.2 2013 Invasive Alien Wood Boring Insects in Alberta. Will be gone through this winter. 7.6.3 Surveillance of elm trees for DED and DED public awareness in municipalities capturing BEBB. Municipalities in high risk areas were surveyed including those in Cypress County, MD of Taber and Forty Mile County, County of Warner, MD of Cardston, Coaldale, Oyen in Special Areas #3 and Acadia Valley in the MD of Acadia Valley. Spoke to staff in all these municipalities and distributed brochures and posters. Also stopped in Travel AB Info Centres. 	Nigel Seymour
 7.7 Guests' Reports 7.7.1 IAS STOPDED/CFIA Partnership and Emerald Ash Update: Will continue with IAS partnership EAB-The message is "It is not if, but when AB gets EAB". CFIA monitors for EAB in 5 cities, Medicine Hat, Red Deer, Calgary, Edmonton, Lethbridge. EAB pocket ID cards are available. 900 sites across Canada are monitored. 	Andrea Saunders
7.7.2 Agricultural Pests Act (APA) administered by ARD Gayah explained how a Notice vs a Stop Order works under the APA. In order to issue a Stop Order you must have evidence that the	Guyah Sieusahai

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person or company has contravened or is contravening the act.	
1. Names of the Inspectors appointed under APA, dates of appointments regarding the situation.	
2. A chronological listing of all of their dealings. With any pictures/invoices/etc	
3. Expertise of the Inspectors in identifying these practices. Training/education etc	
4. Any documented dates of follow up that confirmed non-compliance. Efforts to make aware of the pruning ban information, and even	
the Agricultural Pests Act. This would be best proven if an inspector delivered the information/training to the actual owner, with a	
witness.	
5. Any contact has been made with the Inspector or anyone else at the City Office regarding this issue.	
6. List attempts made by the Inspector to go to the location and carry out education/extension efforts regarding the pruning ban.	
7.8 Municipal Insect & Disease (Update and sharing)	All
o City of Edmonton – Mike Jenkins- gave report and presentation on other insects and disease found in Edmonton. 21 DED suspect	
samples sent in to U of A for diagnosis. All tested positive for Dothiorella. 60,000 elms in Edmonton's inventory, does not include	
elms on private property.	
 Town of Provost – Al Dorman – all is going well. Will be doing some elm pruning this winter. 	
o City of Lethbridge – Lindsay Bell could not make the meeting due to fog. Elaine gave report. Lethbridge had busy summer. No EBB	
found in city but found one in their satellite community of Coalhurst.	
o City of Medicine Hat – Allison Cambell, Parks Technician came to represent the City of MH. The city is in the process of hiring an	
Urban Forester. City of Edmonton inspects all their traps. Mike had given the report previously in the meeting that 4067 BEBB were found during the summer of 2013.	
o City of Red Deer- Elaine Johnson- 2013 had a number of staff involved in the set-up, removal of traps, and preliminary checking of	
traps. They thanked all surrounding communities for their cooperation and any help offered during the monitoring season.	
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8. New Business:	
Because this meeting is focused on tree issues throughout our province and the exchange of information on tree diseases and insects that are	
affecting our AB urban & landscape trees, all other business will be held over or tabled to our AGM in Olds in April 2014.	
9. Next Annual General Meeting – Olds College in April 2014	
3. Adjournment – Stated Time: 1:30 PM	
Motion: Elaine Johnson moved that the meeting be Adjourned. Second: Mike Jenkins	
Carried	

Respectfully submitted,

I Evans, STOPDED Secretary