

RENTAL EQUIPMENT POLICY

Subject: Equipment Rental

Ref: ASB

Date Approved: February 28, 2017 Motion No: 097/28/02/17 Replaces: 09/25/11/22;
28/03/08/22

The County of Northern Lights

believes in providing and maintaining rental equipment deemed
necessary for the use of the ratepayers within the boundaries of the

County of Northern Lights.

Chief Elected Official

Chief Administrative Officer

1.0 PURPOSE

- 1.1 To administer and maintain a fleet of equipment that may be used by all resident ratepayers.
- 1.2 To have equipment that could aid in certain emergency situations.

2.0 AGRICULTURAL SERVICE BOARD RESPONSIBILITIES

- 2.1 Provide direction, supervision and resources to the Agricultural Fieldman for maintaining and operating a fleet of rental equipment.
- 2.2 Review equipment list and determine whether equipment is necessary or unnecessary at any time, based on usage.
- 2.3 Act as an appeal board for disputes on rental charges, if needed.

3.0 AGRICULTURAL FIELDMAN RESPONSIBILITIES

- 3.1 Maintain a list of equipment and equipment use.
- 3.2 Maintain the equipment and provide a recommendation for replacement or sale of equipment that is under-utilized. Will not allow any equipment, to best of knowledge, leave the yard or rented out if unsafe to do so.
- 3.3 Carry out inspections of equipment before and after use to determine cleanliness and damage, and therefore charge subsequent cleaning and damage fees.
- 3.4 Set the A.S.B Rental Rates yearly for rental charges, damage deposits, cleaning fees and maximum days to rent. This Schedule will be approved by Council, and will allow the Agricultural Fieldman freedom to adjust rates, fees and time as needed.
- 3.5 Refuse rental to anyone based on prior negative rental history, indebtedness to the County or other reasonable matter.