

Directive No. 2011-01

June 1, 2011

(Administrative Update October 2016 – contact name and e-mail)

**Subject**                    **Importation of conifer logs and forest products with bark attached**

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**Purpose**

To protect Alberta's forests and economy from destructive forest pests that can be unknowingly introduced with shipments of imported coniferous logs and forest products with bark attached.

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**Policy**

In accordance with section 164.1 of the *Timber Management Regulation*, no person shall bring into Alberta coniferous logs or other forest products that have bark attached (regulated coniferous forest products) without obtaining the approval in writing of the Director.

The Director may withhold his approval, or restrict or prohibit the transportation within Alberta if in his opinion the movement of the products could cause or increase the damage to forest growth by insect or disease.

**Regulated coniferous forest products** (require import approval) include:

- Logs, cants, rough-sawn lumber, slabs, roundwood, hoopwood, split poles, pickets, stakes, staves, squared timber, lath, butts, tops and firewood of any conifer species, with >2% outer-bark attached; and
- Shipments of hog fuel or any other wood residue or debris, containing >2% conifer bark by mass.

**Un-regulated coniferous forest products** (do not require import approval) include:

- Any regulated coniferous forest product (as listed above) that has been kiln-dried, heat-treated, treated with a wood preservative, or fumigated with an insecticide; and
- Christmas trees, seedlings, saplings, branches or live horticultural material of any conifer species with outer-bark attached.

**Canadian Food Inspection Agency (CFIA) Requirements**

Within Canada existing [CFIA plant protection policies](#) are in effect to strictly control the movement of firewood from regulated areas of Canada. Depending on origin, destination and species, forest products may be subject to federal movement restrictions and would require a movement certificate issued by the Canadian Food Inspection Agency (refer to *Plant Protection Act*, *Plant Protection Regulations* Schedule 1 and 2 for details on prohibited and restricted movements within Canada).

Further information is available at the CFIA

website: <http://www.inspection.gc.ca/english/toce.shtml>

### **Importation of deciduous products including deciduous firewood**

Alberta does not require an importation authorization for the import of deciduous species into Alberta (i.e. birch or poplar); however, certain species such as elm, ash or oak species require a federal movement certificate due to the presence of *Ophiostoma novo-ulmi* (dutch elm disease), *Agrilus planipennis* Fairmaire (emerald ash borer) or *Phytophthora ramorum* (sudden oak death). The importer is responsible to contact the **Canadian Food Inspection Agency (CFIA)** for specifics on the importation (into Canada) and/or inter-provincial movement of any deciduous species within Canada and subsequent authorization to import deciduous species or for inter-provincial movement. Also see the CFIA phytosanitary requirements for the importation and domestic movement of deciduous firewood.

CFIA website: <http://www.inspection.gc.ca/english/toce.shtml>

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## Procedures

### **1.0 Request to import regulated coniferous forest products**

At least 3 months prior to importation, a written application for import approval should be mailed, faxed or e-mailed by the importer (owner of the forest product while in transport) to:

Forest Tenure, Trade and Policy Branch  
9<sup>th</sup> Floor  
9920 – 108 Street, Edmonton, AB, T5K 2M4  
Fax: 780-644-5728

E-mail: [graham.legarden@gov.ab.ca](mailto:graham.legarden@gov.ab.ca)

- Application form attached (page 5) and available online at:

<http://www.agric.gov.ab.ca/app21/forestrypage>

- Applications to import regulated pine forest products for the specific purpose of scientific research must additionally submit a detailed project description.
- Additional application information may be required upon request.
- Where appropriate, written approval to import regulated coniferous forest products will be issued by the Director, or designate. The approval will contain specific shipment information, effective dates and any other appropriate conditions.

### **2.0 Required documentation for imported shipments**

1. Copy of the Director's written approval to import regulated coniferous forest products must accompany each load (*Timber Management Regulation*, Section 164.1).
2. For shipments of un-regulated coniferous forest products that resemble those that are regulated (e.g. regulated forest products that have been kiln-dried, heat treated, treated with a wood preservative, or fumigated with an insecticide),

documentation of proof of treatment is required. The proof of treatment may be a type of certificate, timber-mark, stamp, or detailed within the invoice or bill of sale.

3. Required transportation records for any timber or primary timber products being transported on a public highway in Alberta (*Timber Management Regulation*, Section 118). The records can be in the form of an invoice, bill of sale, or a written statement accurately providing the following information:
  - a. The vehicle's license number;
  - b. The kind of product being transported;
  - c. The number of trees or logs and the species (in the case of unprocessed timber);
  - d. The number of pieces, dimensions and volume of the product (in the case of processed timber products);
  - e. The shipper's or vendor's name and address and the receiver's name and address;
  - f. The harvest authority, in the case of timber or primary timber products harvested from land held by the Crown in right of Alberta; and
  - g. Legal land description, the Indian Reserve or the Metis settlement area, as the case may be, for timber or primary timber products harvested from privately owned land, an Indian Reserve or a Metis settlement area.

### **3.0 Compliance & Enforcement**

Unauthorized shipments of regulated coniferous forest products are to be ordered out of Alberta by a Forest Officer or other government employee appointed by the Minister for the purpose of enforcing regulations under the *Forests Act* (e.g. Transport Officers).

The officer shall collect the following information related to an unauthorized shipment (this information can be collected on the TM 101 form if available):

- a. Date and time;
- b. Location shipment inspected;
- c. Inspected by (name and organization);
- d. Shipment description (species, volume, product type, % bark attached);
- e. Missing documentation;
- f. Shipment origin and seller/distributor contact information;
- g. Shipment destination and buyer/receiver contact information;
- h. Trucking company contact information;
- i. Action taken; and
- j. Comments.

Mail unauthorized shipment information, or the completed TM101 form to:

Provincial Enforcement Coordinator  
Forest Management Branch  
7<sup>th</sup> Floor, 9920-108 Street, Edmonton, AB, T5K 2M4

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## Definitions

**Bark attached** – more than 2% of the entire surface area of a single log/piece/forest product with outer-bark attached. This amount of bark is considered large enough to provide habitat for forest pests.

**Regulated coniferous forest product** – imported logs, cants, rough-sawed lumber, slabs, roundwood, hoopwood, split poles, pickets, stakes, staves, squared timber, lath, butts, tops and firewood of any conifer species, with >2% outer-bark attached; and shipments of hog fuel or any other wood residue or debris, containing >2% conifer bark by mass.

**Un-regulated coniferous forest product** – a regulated coniferous forest product that has been kiln-dried, heat-treated, treated with a wood preservative, or fumigated with an insecticide; and Christmas trees, seedlings, saplings, branches or live horticultural material of any conifer species with outer-bark attached.

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## Contact

Graham Legaarden phone: 780-644-4417; e-mail to: [graham.legaarden@gov.ab.ca](mailto:graham.legaarden@gov.ab.ca)

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## Approved

**Original signed by Bruce Mayer June 1, 2011**

Bruce Mayer  
Assistant Deputy Minister, Forestry Division

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# Application to Import Conifer Logs or Forest Products

Date (dd/mmm/yyyy): \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Importer Information** (owner of the forest product while in transport):

Company Name: \_\_\_\_\_

Individual Contact Name: \_\_\_\_\_

Street Address/Box #: \_\_\_\_\_ City/Town: \_\_\_\_\_

Province/State: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_

Receiver Name & contact information (if different from importer): \_\_\_\_\_

\_\_\_\_\_

**Description of Imported Product:**

Tree Species: pine  spruce  douglas fir  cedar  other \_\_\_\_\_

Product Description: \_\_\_\_\_

Volume or Number of Logs/Pieces and Dimensions: \_\_\_\_\_

Harvest Location/Wood Origin: \_\_\_\_\_

**Importation Information:**

Point(s) of Entry (hwy # or port name): \_\_\_\_\_

Destination: \_\_\_\_\_

Date(s) of Entry: \_\_\_\_\_

Reason for Import: \_\_\_\_\_

**Supplier/Vendor Information** (if different from importer):

Name (company or individual): \_\_\_\_\_

Street Address/Box #: \_\_\_\_\_ City/Town: \_\_\_\_\_

Province/State: \_\_\_\_\_ Postal/Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Mail, fax or email application to: Forest Tenure, Trade and Policy Branch  
 9<sup>th</sup> Floor  
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 Fax: 780-644-5728 E-mail: [graham.legaarden@gov.ab.ca](mailto:graham.legaarden@gov.ab.ca)