New ABA Templates:

It is suggested that new copies of ABA be downloaded every 6 months. Over time, there is the possibility that the copy you are using could become corrupted. Also, minor changes are sometimes made to the template without the release of a new version. To download a new version go to www.agric.gov.ab.ca and search for Agriculture Business Analyzer

Year End Macro Button on the Title Page of ABA.

<u>Function</u>: When you click on this button the program will automatically perform several functions to prepare the document to allow for completion of a new statement for a subsequent time period.

• Dates on the Title page are removed and will need to be entered for the new projection period.

Year End Macro

Button

- All historical information in the Net Worth and Income/Expense statements will be moved over one column to allow you to enter in the most recent information.
- All livestock and crops inventory numbers and values will be removed but the titles will remain.
- No changes are made to the liabilities pages so all information needs to be updated.
- All production and expense projections on the crop and livestock pages are removed to allow you to enter new information for the upcoming year.
- All cash flow information previously entered is also removed.

<u>When to use</u>: Use this function when the file is going to be opened a year later and updated. **DO NOT** use it to prepare a Year 2 projection. For that purpose, save the first year projection as Year 2, then go into it and make the appropriate changes to reflect the Year 2 situation.

Leap Year Dates:

If you are doing a projection that goes over the leap year (example: Feb 29, 2016), the Until date on the Title page will be calculated 1 day short. The formula in that cell assumes a 365 day year. To correct it, simply override the formula by entering the date as it should be.