

## Society to Prevent Dutch Elm Disease Annual General Meeting Minutes

April 12, 2012 at 10.00 AM at Olds College, Olds Alberta

Agenda Item:	Responsibility
<p>1. Call to Order and Welcome 10:19AM.  <b>Attendance:</b> Tammy Ramsell, Linda Feddes, MJ Mimi Cole, Al Dorman, Gary Patzer, Nigel Seymour, Dean Thompson (Town of Sundre), Kirsty Layton (Town of Sundre), Chris Clarkson, Sunil Ranasinghe, Dave Walser, Lindsey Bell, Janet Feddes Calpas, Mike Jenkins, Dr. Ieuan Evans, Jackie Powell, Milton Davies, Dr. Ken Fry</p> <ul style="list-style-type: none"> <li>➤ <b>Objects or Mandate</b> <ul style="list-style-type: none"> <li>○ To foster and promote the survival of the American elm (<i>Ulmus americana</i>) in Alberta and the desire to protect Alberta's landscape trees threatened by pests with emphasis on invasive alien species.</li> <li>○ To primarily foster and promote the survival of the American elm (<i>Ulmus americana</i>) in Alberta by preventing the establishment of Dutch elm disease and its insect vectors.</li> <li>○ To protect other Alberta landscape trees threatened by pests with emphasis on invasive alien species.</li> <li>○ To advocate for the restriction of movement of pest carrying wood or firewood into and within Alberta.</li> <li>○ To increase the awareness in the horticultural industry, in the general public, and in our governments of the immense value of our landscape trees, the value of our urban forests and of the possible insect and disease threats to them.</li> <li>○ To assist and fund research on highly destructive landscape insect and disease pests.</li> <li>○ To facilitate, for the public and for government agencies, the early detection of and rapid response to destructive invasive alien species that imperil landscape trees.</li> </ul> </li> <li>➤ STOPDED members include federal, provincial and municipal representatives, nurserymen, landscapers, commercial and municipal arborists, research scientists and other interested Albertans. STOPDED members across the province take an active role in the prevention of DED.</li> <li>➤ This year, to date, membership is: <ul style="list-style-type: none"> <li>▪ 26 individual</li> <li>▪ 48 corporate</li> <li>▪ 170 associate</li> <li>▪ 5 Student</li> </ul> </li> </ul>	<p>Milton Davies Jackie Powell</p>
2. Reading of Meeting Notice	Jackie P
2.1 Quorum: "whichever is greater: 5 members or 5% of voting members"	
2.2 Welcome (after duly constituting the STOPDED AGM)	Milton D
2.3 Regrets- Elaine Johnson, Gayah Sieusahai, Dr. Jim Calpas	
2.4 Introductions – Round table introductions	Milton D
2.5 "Rules of Engagement" - Protocol & Meeting Operating Principles	Milton D
<ul style="list-style-type: none"> <li>➤ Meeting <i>decorum</i> (properness, modesty, and orderliness of dress, speech, behaviour, etc.) is expected to be followed at all STOPDED meetings.</li> <li>➤ Each member of the board and the Society would be treated with respect &amp; dignity.</li> </ul>	

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<ul style="list-style-type: none"> <li>➤ Anything other and the member will be ruled “out of order” and lose their privilege of continuing to speak to a matter before the board or meeting.</li> <li>➤ There is great need to build and come to consensus on many issues.</li> <li>➤ However, all critical issues would be decided via vote should consensus be impossible to obtain. Robert’s Rules (US Senate) or Bourinot's Rules of Order (1977 – Canadian Rules of Order) will be followed for all meetings.</li> </ul>	
<p>3. Agenda Approval</p> <p><b>Motion:</b> Chris Clarkson moved that the current agenda be approved. <b>Second:</b> Mimi Cole  <b>*** CARRIED ***</b></p> <p>3.1 Additions, Tabled Items, etc .  Delete 8.12 Casino Progress report. Ieuan will cover this topic under 8.4.2. All in favor.</p>	All
<p>4. Correspondence</p> <ul style="list-style-type: none"> <li>➤ A letter was written to Gayah Sieusahai, Alberta Agriculture and Rural Development Pest Regulatory Officer, dated April 2, 2012, recommending that the smaller and native elm bark beetles and the DED fungus remain as declared pests under the AB Agricultural Pests Act when the review on the act is done. Also since the banded elm bark beetle has been captured in AB the society recommended that this vector also be included as a declared pest under the act.</li> <li>➤ A letter was written to Doug Horner, Member of the Legislative Assembly, dated March 28, 2012 addressing the AB Government DED Prevention Program funding decrease from \$110,000.00 to 60,000.00 for the 2012-2013 year.</li> </ul>	Milton D
<p>5. Approval of the Minutes</p> <p>5.1 Minutes of the last AGM April 7, 2011 as circulated</p> <p><b>Motion:</b> Jackie Powell moved that the minutes of the last AGM, April 7, 2011 be approved. <b>Second:</b> Al Dorman  <b>*** CARRIED ***</b></p> <p>5.2 Minutes of the last members meeting, November 17, 2011 as circulated</p> <p><b>Motion:</b> Jackie Powell moved that the minutes of the General Minutes, November 17, 2011 be approved <b>Second:</b> Lindsay Bell  <b>*** CARRIED ***</b></p>	Jackie P
<p>6. Business Arising from the Minutes (information- April 2011 Minutes)</p> <p>6.1 2011 Society’s compliance with the “Societies Act”</p> <ul style="list-style-type: none"> <li>➤ Registration of bylaw changes (Aug 25, 2011)</li> </ul> <p>6.2 2012 Appointment of SVS Group to conduct the Financial Review of the STOPDED books</p> <ul style="list-style-type: none"> <li>➤ 2011 Audit completed</li> </ul>	Milton D.
<p>7. Items for the membership’s information 2011 Provincial DED Vector Monitoring Prevention Program</p> <p>7.1 STOPDED Policy Procedures</p>	Milton D.

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7.2 Government Funding for DED Provincial Prevention Program 2011/2012	
<p>7.3 Provincial DED Vector Monitoring Program</p> <ul style="list-style-type: none"> <li>➤ 2011 Provincial DED Vector Monitoring –Government funds used to purchase traps, trap supplies and inspection of the traps. <ul style="list-style-type: none"> <li>• Monitoring for the three exotic insect vectors is carried out each year throughout the province to determine if the beetles are present.</li> <li>• 2011- SEEBB found in Taber, Picture Butte and Sylvan Lake, Consort Lloydminster, BEBB found in Dunmore. Additional traps will be placed in these municipalities</li> </ul> </li> <li>➤ 2012-Pheromone baited sticky traps will again be used to monitor for the DED vectors. <ul style="list-style-type: none"> <li>▪ 117 Municipalities (cities, towns, villages, hamlets). These are municipalities that have over 500 trees or if less are in a high risk area such as close to SK or Montana border</li> <li>▪ 31 - Nurseries</li> <li>▪ 30 - Parks (Provincial and Municipal)</li> <li>▪ 5 - US/Canada Port of Entry</li> </ul> </li> <li>• Out of the 117 municipalities, STOPDED will monitor 51 municipalities. The remaining 66 municipalities will be monitored by the City of Edmonton, Calgary, Red Deer and Lethbridge. These are the municipalities that make up their satellite or buffer zone municipalities.</li> <li>• STOPDED will monitor at the 5 ports of entry and 30 provincial parks.</li> <li>• All traps organized by STOPDED will be changed twice per season and scanned by Olds College students, supervised by instructor Dr. Ken Fry.</li> <li>• All the satellite municipally traps will be scanned by each city.</li> <li>• Traps will be sent out shortly to be placed May 1</li> <li>➤ 2012 Invasive Alien Wood Boring Insects Monitoring –use casino funds <ul style="list-style-type: none"> <li>• 9 location will have 4 separate Lindgren traps</li> <li>• Locations will be City of Medicine Hat, City of Lethbridge, City of Red Deer, City of Grande Prairie, City Lloydminster, City of Fort McMurray, City of Edmonton, City of Calgary, Brooks Research Centre</li> <li>• Lures were purchased by CFIA, STOPDED organized and administered the program, Olds college will process.</li> <li>• All locations have the supplies and are ready to start monitoring April 15. Samples will be sent in every 2 weeks for processing.</li> <li>• The IAS protocol has been updated and sent to all cooperators</li> </ul> </li> </ul>	Janet F-C
8. Reports (verbal reports will suffice as informational updates)	All
<p>8.1. Chairman’s Report.</p> <ul style="list-style-type: none"> <li>➤ We have been working, diligently, moving forward for the past 12 months. <ul style="list-style-type: none"> <li>• Meeting with AGLC in St. Albert to review Casino Fund allocations and strengthen our working relationship with AGLC.</li> </ul> </li> </ul>	Milton D.

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<ul style="list-style-type: none"> <li>• Attended an EAB Forum in Leduc, AB on June 2011, the 15<sup>th</sup> Annual Integrated Forest Pest Management Forum (CFS – Edmonton) in November.</li> <li>• Continued the tracking and <u>archiving</u> of all STOPDED Policies.</li> </ul> <p>➤ Dealing with various funding agencies within Gov't to restore the 2013 funding to 2012 levels. Written one letter before election.</p> <p>8.1.1 National Invasive Species Forum IAS Forum update</p> <ul style="list-style-type: none"> <li>○ Attended the forum Feb/Mar 2012 in Ottawa. The society has received a commitment from CFIA to continue IAS monitoring and for us to proceed in a direction that would benefit Albertans.</li> </ul>	
<p>8.2. STOPDED Executive Director's report</p> <ul style="list-style-type: none"> <li>• The Provincial DED Prevention Program has been running smoothly.</li> <li>• Pruning ban started April 1<sup>st</sup> and will run until September 30.</li> <li>• Dr. Tewari, Pathologist from U of A has retired from diagnosis of DED suspect samples. I have contacted Dr. Sima Mpofu, Olds College in 2011 for STOPDED.</li> <li>• US borders were contacted to make sure they have brochures and posters.</li> <li>• Phil Merrill, with ARD will again empty and dispose of confiscated wood at the borders.</li> <li>• STOPDED e-Bulletins will continue.</li> <li>• STOPDED brochures and posters available at request.</li> <li>• Met with ARD, Shelley Barkley and Stacey Tames about STOPDED website.</li> </ul>	Janet F-C
<p>8.3. Olds College Report</p> <p>8.3.1 Invasive Alien Species collection update</p> <ul style="list-style-type: none"> <li>• The collection now fills nine (9) museum drawers. All pinned material has been entered into the database, assigned a unique identifier, and labelled. Final identification and sorting remains to be performed on 3 drawers of specimens.</li> <li>• The 2011 trap samples are to be processed this spring by a summer technician as training for the 2012 trapping season.</li> <li>• An Applied Degree student conducting their Directed Field Study served as a technician this winter and completed one semester of their DFS working on the processing of the database and pinned specimens. This is a substantial contribution to student learning.</li> <li>• The collection was showcased at the Olds College Open House March 31, 2012.</li> <li>• A future consideration is to have the existing database transformed into a digital format compatible with international databases. It would be a student project that could take an entire summer.</li> </ul> <p>8.3.2 Invasive Alien Species Forum</p> <p>➤ On March 1, 2012 Olds College, in conjunction with STOPDED and CFIA organised and hosted the Alien Invasive Species Forum. The forum welcomed 95 attendees to witness presentations and activity sessions by Janet Feddes-Calpas (DED, STOPDED), Jeff Gooliaf (BEBB, SME), Troy Kimoto (EAB, CFIA), Jean Turgeon (ALHB &amp; ES, CFS), Dan Lux</p>	Dr. Ken Fry

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<p>(MPB, SRD), and Kristy Jackson (Regulations, CFIA). We also had a demonstration of traps and pheromones provided by PheroTech.</p> <ul style="list-style-type: none"> <li>▪ Elm Bark Beetle Trapping - A summer student is being hired to process DED traps this summer.</li> </ul> <p>8.3.3 Bark Beetle Identification Course</p> <ul style="list-style-type: none"> <li>➤ Ken will be attending a bark beetle identification course April 16-19 in Victoria B.C. held at the Pacific Forestry Centre. It is being hosted by Greg Smith of the PFC with James LaBonte and Joshua Vlach from Oregon Department of Agriculture instructing.             <ul style="list-style-type: none"> <li>• The cost is shared between STOPDED (30%) and Olds College (70%).</li> </ul> </li> </ul>	
<p>8.4. Vice President's Report</p> <p>8.4.1 (Constitution &amp; Bylaws – Status, etc.)</p> <ul style="list-style-type: none"> <li>➤ New bylaws and constitution were registered with AB Corporate Registry August 17, 2010. Amendments were registered September 15, 2011. Some changes made was to add a new category for student membership. This membership is \$5.00. <i>Student members shall be in full-time studies at a recognized educational institution at a reduced membership rate.</i></li> </ul> <p>8.4.2 Casino Report</p> <ul style="list-style-type: none"> <li>➤ Casino was held January 17 and 18 at the Yellowhead Casino in Edmonton             <ul style="list-style-type: none"> <li>• Along with our STOPDED member volunteers, we had to use a few Casino Angels. These are people who volunteer to work for any organization.</li> <li>• STOPDED has not yet received the any money yet as it is calculated quarterly.</li> </ul> </li> </ul>	Dr. Ieuan E
<p>8.5. Secretary Report- Nothing to report</p>	Jackie P.
<p>8.6. Treasurer Report</p> <p>8.6.1 Balance sheet and income statement</p> <p><b>Motion:</b> Mimi Cole moves to approve income statement to March 31 as circulated. <b>Second:</b> Gary Patzer  <b>***CARRIED***</b></p> <p><b>Motion:</b> Jackie Powell moves that balance sheet be deferred until finalized sheet arrives from bookkeeper. <b>Second:</b> Tammy Ramsell  <b>***CARRIED***</b></p> <ul style="list-style-type: none"> <li>➤ GST received since 2008             <ul style="list-style-type: none"> <li>○ GST 2008-2009 - \$3,669.41</li> <li>○ GST 2009-2010 - \$4,971.59</li> <li>○ GST 2010-2011 - \$3,432.34</li> <li>○ GST 2007-2008 – Filed but not yet processed by CRA (\$3,743.08 filed)</li> </ul> </li> </ul> <p>Milton gave credit to Linda and Janet for continuing to pursue this matter with SVS Group.</p> <p><b>Motion:</b> Jackie Powell moves to appoint the Chartered Accountant SVS Group to conduct a 2011/2012 Financial Review. <b>Second:</b></p>	Milton for Elaine

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<p>Chris Clarkson  <b>***CARRIED***</b>  Milton stepped out of the chair at 12:02.  Motion: Milton moves to receive report to be adopted as presented. <b>Second:</b> Al Dorman  <b>***CARRIED***</b>  Milton steps back into chair at 12:04</p>	
<p>8.7. Director Central Report  Mimi mentioned she is pleased to see lots of DED information such as posters in her area</p>	Mimi C
<p>8.8. Director North Report -Nothing to report</p>	Mike Jenkins
<p>8.9. Director South Report – Nothing to report</p>	Gary Patzter
<p>8.10. Research Committee Report - nothing new to report</p>	Janet for Jim
<p>8.11 <b>Municipal</b> Insect &amp; Disease (Updates &amp; Sharing)</p> <ul style="list-style-type: none"> <li>➤ City of Edmonton – Mike Jenkins <ul style="list-style-type: none"> <li>• Reorganization within Cities departments. Pest control operations has been taken out of the forestry department and placed under the bylaw enforcement department. Is now called Pest Surveillance Community Standards. Must keep communication between the two departments.</li> <li>• Many elm trees removed because of dothiorella but the stumps are still there. Will be working to remove all of those.</li> <li>• Will be placing approx 50 EBB trap sites</li> <li>• Monitoring for the BEBB will be intensified this season.</li> <li>• Work with CFIA on the IAS program</li> <li>• Mountain Pine Beetle – will set up 3 traps</li> </ul> </li> <li>➤ City of Lethbridge – Lindsay Bell <ul style="list-style-type: none"> <li>• Finding more European elm Scale</li> <li>• Work with CFIA to monitor for the emerald ash and gypsy moth</li> <li>• Tussock moth has been found in the past. Have put up 12 traps and found moths in each.</li> </ul> </li> <li>➤ City of Medicine Hat - Gary Patzer <ul style="list-style-type: none"> <li>• Both the DED and the IAS traps were set up beginning of April.</li> </ul> </li> <li>➤ City of Camrose – Chris Clarkson <ul style="list-style-type: none"> <li>• Everything is going well</li> <li>• Cities website is being updated to include information on IAS and DED</li> <li>• DED signage is up at landfill</li> <li>• County of Camrose will be setting up 2 DED signs</li> <li>• Tree policies is being reviewed</li> </ul> </li> </ul>	Municipalities

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<ul style="list-style-type: none"><li>➤ Town of Provost- Al Dorman<ul style="list-style-type: none"><li>• All is well in the town. Have hired a ISA certified contractor to prune all municipality trees when needed.</li></ul></li><li>➤ Town of Sundre<ul style="list-style-type: none"><li>• First time they attended a STOPDED meeting and were please to be there.</li></ul></li></ul>	
9. New Business 9.1 BLD/DED Diagnostics <ul style="list-style-type: none"><li>➤ Covered by Janet in 8.2</li></ul> 9.2 Milton thanked AB Agriculture and Rural Development and Sustainable Resources for the funding support for 2012/2013.	Milton Davies
10. Next Annual General Meeting (April) & next General Meeting (November) 11. Lunch – business was suspended for lunch Milton thanked Linda Feddes and Janet Feddes-Calpas for organizing the great lunch. 12. Adjournment – Stated Time 2:00 PM	

Respectfully submitted,

Jackie Powell, STOPDED Secretary