

<b>Policy 4.03</b>	<b>Refer to Policy #</b>
<b>Green Certificate Communication Policy</b> The Provincial Coordinator will initiate any province wide communication or promotional campaigns.	<b>4.01</b>
	<b>Approved</b>
	November 2018
	<b>Review Date</b>
	November 2020

- All general inquiries will be responded to on an ‘as soon as possible’ basis by the Provincial and Regional Coordinators.
- All incident related inquiries, particularly those by media, will be directed to the Provincial Coordinator, or designate, as outlined in Policy 4.01 – Critical Response.
- If a Regional Coordinator will be unavailable for more than 10 working days, emails and phone calls should indicate an alternative contact or be routed to another Regional Coordinator.
- All promotional material will be reviewed on an annual basis.