

Application Instructions

Qualifying for the marked fuel benefit

For a summary of the eligibility criteria and acceptable uses of marked fuel, read the factsheet entitled “Alberta Farm Fuel Benefit Program”. This factsheet is available on the website: www.agriculture.alberta.ca or by calling the Alberta Farm Fuel Benefit (AFFB) information line. The *Alberta Fuel Tax Act* and Regulations provides detailed eligibility criteria for this benefit.

If you qualify, Agriculture and Forestry (AF) will issue you a registration number. This registration number is your approval number for both the Alberta Farm Fuel Tax Exemption Certificate and the Carbon Levy Exemption Certificate and gives licensed bulk fuel providers the authorization to sell you marked fuel at the discounted price. Normally the benefit is received by way of purchase and no additional forms are required.

Instructions

Please read all of the instructions carefully. Complete all questions by printing or typing your answer in the boxes provided.

1. **Applicant Information** – only one farming entity is allowed under each AFFB Program Registration number. A farming entity is one individual with or without a spouse, or one corporation. The home quarter is usually the legal land description where marked fuel is delivered.
2. **Commodity Information** – Cash or commodities **received as payment** for farming assets rented to someone else, **must not** be used when estimating farm revenue or production. On the other hand, if you rent or lease farm assets **from** someone else, you should claim the production from these assets.
3. **Questions Page**
 - Question 2: Please phone 780-422-9167 for a Schedule A if you require one.
 - Question 3: Examples: electrician, office worker, school teacher, etc.
 - Question 4: Examples: building contractor, road construction, snow plowing, etc.

Declaration - Sign and date the form. Signatures of all applicants are required.

Farm Plates - Farm plates are only issued to farmers who have a valid AFFB registration number.

How Long is the Registration Number Valid?

AFFB Program registration numbers are valid for 3 years, or until you no longer meet the eligibility requirements for the program, whichever occurs first. AF conducts a farm fuel renewal at the end of the third year. At that time, you will be mailed a personalized renewal form to confirm your eligibility.

Farmers holding valid registration numbers must notify the AFFB administration office if their operation changes and they are no longer eligible for the benefit.

Completed forms can be submitted by email, fax, or mail.

Email: AFFB@gov.ab.ca

Fax: 780-427-5921

Mail: AFFB Program
Agriculture and Forestry
301-7000 113 Street
Edmonton, Alberta T6H 5T6

AFFB Information Line, please call: 780-422-9167 - Monday to Friday, 8:15 a.m. to 4:30 p.m.
Toll free within Alberta: dial 310-0000, then 780-422-9167

Please complete this form and return (originals are not required) using one of the following options:

Email: AFFB@gov.ab.ca

Fax: 780-427-5921

Mail: AFFB Program

Agriculture and Forestry

301-7000 113 Street

Edmonton, Alberta T6H 5T6

For more information, please call: 780-422-9167 - Monday to Friday, 8:15 a.m. to 4:30 p.m.

Toll free within Alberta: dial 310-0000, then 780-422-9167

If you qualify, Agriculture and Forestry (AF) will issue you an AFFB registration number. This registration number is your approval number for both the Alberta Farm Fuel Tax Exemption Certificate (AFFTEC) and the Carbon Levy Exemption Certificate (CLEC).

1. Applicant Information

Last Name		First Name	
Spouse Last Name		Spouse First Name	
Corporation Name			
Address Line 1			
Address Line 2			
City / Town		Province	Postal Code
Operating/Partnership/Trade Name			
Home Quarter		Non Std. LLD	
Contact Name			
Phone		Cell	Fax
Email address			

All applicants listed in the Applicant Information area must sign the Declaration.

2. Commodity Information – List the NUMBER of acres or livestock, NOT a dollar value.

Please fill in the number of acres/livestock for all the commodities you will produce in the NEXT twelve months.
NOTE: If you rent farming assets to someone else, DO NOT include the commodities produced using those assets.

Number of			Number of		
01	Cereals, Oilseeds or Pulse Crops	Acre	10H	Custom Swathing	Acre
01A	Irrigated Cereals, Oilseeds or Pulse Crops	Acre	10J	Custom Silage	Acre
02	Hay/Forage – Baled or Processed	Acre	10K	Custom Raking	Acre
02A	Irrigated Hay/Forage – Baled or Processed	Acre	20	Cow/Calf – Calves Sold at Weaning	Head
02B	Forage Seed	Acre	21	Cow/Calf – Calves Sold for Slaughter	Head
03	Sugar Beets	Acre	22	Calves Purchased and Sold at Slaughter Weight	Head
04A	Chokecherries	Acre	23	Cow/Calf – Calves Sold as Feeders	Head
04B	Raspberries	Acre	24	Calves Purchased and Sold at Feeder Weight	Head
04C	Saskatoons	Acre	25	Hogs – Farrow to Finish	Sow
04D	Strawberries	Acre	26	Hogs – Farrow to Wean	Sow
05A	Bedding Plants – Greenhouse	Sq. Ft.	27	Hogs – Wean to Finish	Hog
05B	Beets	Acre	28	Lambs Raised From Birth – Sold at Slaughter Weight	Lamb
05C	Broccoli	Acre	29	Lambs Purchased and Sold at Slaughter Weight	Lamb
05D	Cabbages	Acre	30	Lambs Raised From Birth – Sold at Feeder Weight	Lamb
05E	Carrots	Acre	31	Chicken Broilers	Bird
05F	Cauliflower	Acre	32	Chicken Eggs	Layer
05G	Celery	Acre	33	Turkey Broilers	Bird
05H	Cucumbers	Acre	34	Milk	Cows
05H1	Cucumbers – Greenhouse	Sq. Ft.	35	Bison	Female
05J	Onions	Acre	36	Elk or Deer	Animal
05K	Peppers – Greenhouse	Sq. Ft.	37	Horses – Mares Bred Each Year	Mare
05L	Pumpkins	Acre	37B	Slaughter Horses – Raised Exclusively for Meat	Head
05M	Sweet Corn	Acre	37C	Horses – Registered – Mares Bred Each Year	Mare
05N	Sweet Peas	Acre	39A	Llamas	Female
05P	Tomatoes	Acre	39B	Alpacas	Female
05P1	Tomatoes – Greenhouse	Sq. Ft.	40	Milk Goats	Nanny
05Q	Radishes	Acre	41	Meat Goats	Animal
05R	Beans	Acre	42	Rabbits	Animal
05S	Spinach	Acre	43	Fish	Animal
05T	Lettuce	Acre	44	Donkeys	Female
05T1	Lettuce – Greenhouse	Sq. Ft.	45	Leaf Cutter Bees	Gallon
05U	Mushrooms – Greenhouse	Sq. Ft.	46	Mink	Animal
06A	Shrubs	Acre	47	Peat Moss	Bale
06B	Christmas Trees	Acre			
06C	Deciduous and Coniferous Trees	Acre			
06D	Trees-Seedlings - Greenhouse	Sq. Ft.			
07	Potatoes	Acre			
08	Honey	Hive			
09	Sod	Acre			
100	No Code Available	Unit			
10A	Custom Baling	Acre			
10B	Custom Corral Cleaning & Spreading	Day			
10C	Custom Combining	Acre			
10E1	Custom Cow/Bull Feeding (Winter)	Head			
10E2	Pasture/Grazing Cattle for Other Farmers – No Calves	Head			
10E3	Custom Drylot Feeding of Feeders	Head			
10F	Custom Seeding	Acre			
10G	Custom Spraying	Acre			

OTHER

If your commodity is not listed above, please attach documentation to describe what you are producing, the amount (whether it is acres or livestock) and the annual gross value of that production.

ENTER commodities you expect to produce in the next twelve months

DO NOT enter commodities that were produced prior to completing this renewal form

ONLY enter custom work that is done for another farming entity

3. Questions

1. Are you actively farming? **Yes** **No**
2. Is your entire farming operation located in Alberta? **Yes** **No** If **NO**, phone for a Schedule A to complete.
3. Are you or your spouse employed off the farm? **Yes** **No** If **YES**, specify type of employment:
Applicant: _____
Spouse: _____
4. Do you operate another business? **Yes** **No** If **YES**, specify type of business:

5. How many tractors and other pieces of your self-propelled farm equipment are powered by:
Gasoline _____ **Diesel** _____ **Propane** _____
6. How much marked fuel do you think you will use each year?
 Less than 4,500 Litres (Under 1,000 Gal.) **22,501 to 45,000 Litres (5,001 – 10,000 Gal.)**
 4,501 to 10,000 Litres (1,000 – 2,200 Gal.) **Over 45,000 Litres (Over 10,000 Gal.)**
 10,001 to 22,500 Litres (2,201 – 5,000 Gal.)
7. What is the approximate **GROSS** value of all farm commodities that you produced during the **PAST** 12 months?
 Less than \$5,000 **\$5,000 - \$9,999** **\$10,000 or more**
8. In the **NEXT** 12 months, what do you estimate will be the **GROSS** value of all the farm commodities you will produce?
 Less than \$5,000 **\$5,000 - \$9,999** **\$10,000 or more**
9. **Complete Question 9, only if you have checked off \$5,000 - \$9,999 on Question 8.**
 Other than farm income, what type of income do you expect to receive in the next 12 months?
 Canada Pension / Disability Pension / Old Age Security and Supplement? Yes No
 Employment Income? Yes No Business Income? Yes No
 Interest / Investment Income? Yes No Other Pension or Retirement Income? Yes No
 Other (please specify): _____

DECLARATION – I HEREBY DECLARE THAT:

- I am the eligible applicant(s) or the authorized agent for the corporate applicant named on this form.
- The information provided and/or updated on this form is true, accurate and complete.
- The applicant(s) is actively farming and will use marked fuel and farm plates only for eligible purposes.
- I claim the farming income and expenses derived from the commodities listed on this form on my annual Income Tax Return.
- If it is a family farming operation or partnership I have only listed my portion of the commodities.

(ALL applicants listed must sign)

Name (print)	Signature	Date

Personal information collected on this form is for the purpose of determining eligibility for and issuing the Alberta Farm Fuel Tax Exemption Certificate and the Carbon Levy Exemption Certificate. It is collected under the authority of section 33 (c) of the *Freedom of Information and Protection of Privacy (FOIP) Act* and is managed in accordance with FOIP. Questions about the collection and use of personal information can be directed to the Director, Program Delivery, 301 7000 113 Street, Edmonton, Alberta T6H 5T6, Telephone 780- 422-9167.