



Electricity and Gas
Gas and Markets Development
Utilities

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File No.

TO ALL WATER CO-OPERATIVES LIMITED

Dear Sir or Madam:

Under the provisions of the Rural Utilities Act, all water and sewage co-operatives are required to file their annual returns with the Director of Water and Sewage Co-operatives. The annual return consists of:

- A copy of the Director's List (Form Q)
- A copy of the water co-op's approved financial statement
- A copy of the annual meeting minutes
- Completed Water Rate Information form

Enclosed are two blank Form Qs to be completed immediately after your annual meeting (retain one copy for your files). Please forward a set of the completed documents. Should you have any questions, please contact Les Pomedli at (780) 427-8446.

Recent amendments to the Rural Utilities regulations now require water co-ops to obtain general bonding and liability insurance. The Alberta Federation of Rural Water Co-ops (information sheet attached) is able to provide members this insurance at a reduced cost. For more information, please contact the numbers on the attached Federation Sheet.