integrated safety Standard Operating Practices

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| General Information | |
| SOP number | Written by: |
| Date effective: 01 05 15 | Last modified: NEW |
| Job task: Working in Corrals (on foot) | |
| Location: Main Yard Corral | No of employees performing job: 2 |

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| Responsibilities(Who is responsible for each aspect of the job) | |
| Position | Duties |
| Farmhand/  Employee | Complete task properly in a safe and timely manner while keeping himself and his tools sanitary to reduce the risk of disease transmission  Use proper safety equipment and systems  Know and follow procedures |

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| Job Task Assessment(List all the tasks & associated hazards for the job being evaluated) | |
| Job Task | Hazards |
| Inspect corral, crowding gate, alley and sorting gates to ensure that all are sturdy and secure with no protruding nails, bolts, splinters or other objects that could injure or startle the stock. | Tripping |
| Confirm that all latches and stops are secure and working on all gates. | Pinches, crushes |
| Secure gates to prevent animals for leaving the corral. |  |
| Gradually move stock around corral towards the crowding area. | Tripping, kicks, manure kicked up into your face |
| Move stock into sorting alley using crowding gate. This must be done with the gate separating the worker from the stock. | Pinches, crushes |
| As the stock moves down the alley open and close the sorting gates to segregate the specific animals into their respective pens. | Strains, pinches |

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| Hazard Controls(Describe the controls that will be implemented to remove hazards – elimination, substitution, engineered, administrative, PPE) |
| Pre-work meeting to discuss procedures and desired outcomes. |
| Steel toes work boots, leather gloves and coveralls. |
| Presence of man gates on both sides of each pen. |

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| Skill Level / Training Required to Perform the Job(List training requirements) |
| Low stress livestock handling training, first aid certificate |
| Pre-work meeting to discuss procedures and animals requiring processing |

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| Communications Processes(Consider working alone, further instructions, concerns, how will assistance be delivered) |
| The two way radio must be available by the corral at all times. |
| Should an incident occur or other directions are required the supervisor should be called immediately, if the supervisor does not respond call the farm office. |

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| Emergency Procedures(Consider how the worker will intiate an emergency response) |
| In the event of an incident attempt to separate the worker from the hazard – use the crowding gates or a vehicle/wagon. |
| Assess the injury and administer urgently required first aid, then call for help |

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| Expected Result(Consider the benefits of the Standard Operating Practice for farm operations) |
| The herd will be sorted into their respective pens without causing undue stress or injury to any of the animals. |
| No one will be injured or become ill as result of this work activity. |
| Any damage or breakdowns of the handling system will be immediately reported so that necessary repairs can be made. |