

# **Provincial Equine Advisory Committee Meeting Minutes**

**May 10, 2007**

**Provincial Building, Stettler, AB**

**IN ATTENDANCE:** Yvonne Yaremicio, Janet Kerr (4-H office), Evelyn Bourbeau, Larry Baddock, Cindy Loszchowski (N.E.), Jimilee Chostner (E.C.), Lee Carothers (Provincial Council), Linda Gooch (Calgary), Beth MacGougan (A.E.F. & E.C.), Kippy Maitland-Smith, Pamela French, Connie Kluczny (W.C.), Bonnie Ridley, Laureen Kosheiff (Peace), Corine Verbeek, Ken Schmuland (N.W.), Sherri Hosker (South).

## **CALL TO ORDER**

Chairman Ken Schmuland called the meeting to order at 10:38 a.m.

All present introduced themselves.

## **ADDITONS TO AGENDA**

The following item was added to the agenda:

- Horse Industry Association of Alberta – New Horse Owner

**MOTION** – Pam French moved, Linda Gooch seconded – that the agenda be approved with the additions. Carried

## **MINUTES OF THE PREVIOUS MEETING**

**MOTION** – Kippy Maitland-Smith moved, Jimilee Chostner seconded – that the minutes be adopted as circulated. Carried

## **ELECTION OF OFFICERS**

### **CHAIRMAN**

Beth MacGougan nominated Larry Baddock – Declined  
Kippy Maitland Smith nominated Lee Carothers – Accepted  
Pam French nominated Jimilee Chostner – Accepted

Nominations were ceased.

Jimilee Chostner was elected.

**MOTION** – Beth MacGougan moved, Corinne Verbeek seconded - that the ballots be destroyed. Carried

### **VICE CHAIRMAN**

Bonnie Ridley volunteered.

**MOTION** – Kippy Maitland Smith moved, Pam French seconded – that nominations cease. Carried

## **SECRETARY**

Kippy Maitland Smith nominated Connie Kluczny

**MOTION** – Laureen Kosheiff moved, Evelyn Bourbeau seconded – that nominations cease. Carried.

## **OLD BUSINESS**

### **COMMITTEE REPORTS:**

**WEST CENTRAL** – Working Cow Horse Show was cancelled due to bad weather conditions and will possibly be rescheduled for September, 2007.

**PROVINCIAL COUNCIL** – Horse project “Livestock Code of Practice” will be included in the fall mail out for all members and is to be incorporated into members’ record books.

Policy #7:05 **4-H Rodeo Policy** needs to be approved by the PEAC committee. Committee agreed that we amend the following:

- (a) Definitions: Interclub 4-H rodeo is when one or more 4-H clubs are involved in the organization and members of two or more clubs participate in the rodeo.
- (b) Minimum Safety Requirements: Long sleeved shirt, *western style with buttons or snaps*.
- (c) Participant Requirements: They have had prior training in each event entered OR that they *enter* and satisfactorily complete a training event prior to *participating* in the competition. 4-H age categories apply unless event skill *levels* are used.
- (d) Rodeo Committee Requirements: Disqualification and/or removal of any person *from an event, or the entire rodeo* that is abusive to any animal.

**MOTION:** Kippy Maitland-Smith moved that we amend the above noted changes in policy #7:05, before sending the policy back to council for approval. Seconded by Pamela French. Carried.

**COLT BREAKING CLINIC** – Jimmy Lee reported that a rider was tossed off her horse during the clinic, and landed on her head, smashing her helmet. *She will try to get the helmet back, to show others what it looks like.*

**STANDARD BREAD REPORT:** Janet reported that there are not very many participants this year, and feels that they are better organized for next year, and enrollment should be higher.

**HORSE CLASSIC** – *Janet is working on it.*

**A.E.F. GAMES** – Kippy reported that the games committee suggests that the teams from the N.W., Peace and N.E. regions apply to the AEF for a \$1000.00 grant to cover the cost of traveling to the games. Closer regions can also apply for \$500.00 (per region) to help with their travel expenses as well. The application is online on the AEF website. *Yvonne will send a link out to the committee to access the form.* 4-H team members will be participating at the games over a period of 3 days, enabling them to enjoy all aspects of the games and make new friends. Suggested day of arrival for teams is Thursday morning.

A question arose with regards to the possibility of a pony club team not sending a team from a region to compete in the English events and whether a 4-H team could step in and replace a pony club team (riding english). Kippy will look into this matter and let us know the outcome.

Stabling at the games is expensive (\$25.00/night), Kippy suggested that 4-H starts a stall cleaning business and clean out stalls to earn extra money. Trailer tying is allowed, should members not wish to get a stall. Participants must register by the end of July and bring their registration with them to the games in order to avoid getting charged to get into the grounds.

The entry fees charged to the 4-H regional teams pays for the judges, ribbons and prizes and it was felt that we need to raise extra money to help cover these costs. (Every 4-H team/member will end up with a prize). It was suggested that we approach Ag Societies for funds to help cover some of these costs – especially to those sending a team rider. Linda will look after getting the prizes for the AEF games (\$2,500.00), judges and ribbons (\$1,500.00). It was agreed that we continue to ask each region to submit \$500.00 to cover costs (or product value of \$500.00). All donators/sponsors will be advertised throughout the games and sponsor packages are available from AEF.

**PROVINCIAL CLINICS** - Linda reported that Muffy Knox is available for the “Leader Assessment Training” clinic (teach people how to assess members at levels) on the weekends of October 13<sup>th</sup> or 21<sup>st</sup>.

**MOTION:** Sherri Hosker moved that we hold the clinic on October 13<sup>th</sup> and 14<sup>th</sup>, 2007 at Olds. Seconded by Pamela French. Carried.

Linda will check with Muffy as to how many participants she feels she would handle at the clinic. Participants will be responsible for their own accommodation at the clinic.

**VIDEO PROPOSAL** - Proposal cost from Global Calgary, CTV Lethbridge, Cogo Productions were reviewed by committee members. Kippy mentioned another video possibility “John Rogers”, who has videoed the Chris Irwin tapes. She will give them a shooting schedule and get more information for the committee. It was agreed that the video should show each side of the horse/rider, showing the correct hand and leg aids and positions and therefore two cameras would be required.. The objective of this video is to show and teach the acceptable 4-H method in all the 4-H levels and a discussion on the importance of also including the dismounted skills on the video took place as it was felt that this is a weak spot in the program, throughout the province.

**MOTION:** Kippy Maitland-Smith moved that the video keep the dismounted and mounted level riding on the same CD so dismounted and mounted are both taught, have Muffy do western and another rider show the differences in English, where applicable and show each assessment and what is correct and how to achieve it at each level. Seconded by Ken Schmuland. Carried.

Ken will do a couple of the levels at home and have it videoed and sent around so we get an idea of how much time it will take to do each level. Janet suggested we budget for 5 days of videoing to ensure we have enough funds (\$30,000.00).

**MOTION:** Bonnie Ridley moved that we give the video committee discretionary power to pick the media company to produce the level training video. Seconded by Pamela French. Carried.

## **Constitution Review**

**MOTION:** Pamela French moved that we approve the changes to the constitution and by-laws as circulated (effective May 10, 2007). Seconded by Pamela French. Carried.

**Mane Event Booth** – The cost for the booth for the 3 day period was \$1,500.00 which included the booth cost, gate passes, hotel rooms and door prizes. The door prize was two \$50.00 gift certificates for purchases at the western horseman gift store (on line) for separate draws on Saturday and Sunday.

Suggestions for improvement to the booth for another year were;

- run our video on levels
- run a video on 4-H rodeo or horse shows
- post a map of the 4-H regions in Alberta, putting pins in the map representing the area visitors are from.
- have “cleaver the beaver” at the booth

**MOTION:** Corine Verbeek moved that we have a booth at the Mane Event next year, pending budget. Seconded by Cindy Loszchowski. Carried.

## **NEW BUSINESS**

**PEAC – TERMS OF REFERENCE** – The PEAC Terms of Reference was reviewed with the following changes to be made to the copy circulated;

- Title should read as **4-H** Provincial Equine Advisory Committees – PEAC Terms of Reference
- **Minutes and agendas will be posted on the 4-H website**

**HORSE INDUSTRY ASSOCIATION OF ALBERTA** – Kippy reported that this association is hosting clinic(s) on “Getting Started With Horses” which is a day of equine knowledge for new horse owners.

Speakers at the past clinic were Kippy, Muffy Knox, Lisa Richardson and Ron Anderson. This would be an excellent opportunity to promote 4-H and it was decided that **we should do up a brochure on 4-H**, to be handed out, to cross advertise at the Horse Industry Association events.

**ACCIDENT REPORT FORMS** – 4-H Accident Report Forms were distributed and are to be put into the club binders and to be completed and forwarded to Marguerite whenever there is an accident in a club. It was decided that an “accident” is defined as “anything you provide first aid for or have concern about”.

**WORKSHOP GUIDELINES** – Committee reviewed the “Workshop Guidelines”, noting that the funding for regional workshops is changed to the calendar year and if grant funds are not utilized each year, they cannot be carried over to the next year. The workshop guidelines are to be placed in the “Regional” binders.

**PELF (Feb 22, 23 & 24/ 2008)**– Yvonne reported that Dr. Jeff Goodwin is booked as the keynote speaker. Committee worked on session ideas for the arena and 4-H centre time slots. Suggestions for sessions were;

Lunging, trail, assessments, vaulting, reining, trick riding, ground manners, horse psychology, centered riding, games on theory, equine health, trailer safety, polo, insurance, dismounted skills, photography, horse ID, Alexander technique, winter projects, AEF, Horse Classic, drill team, saddle fitting, massage/chiropractor, new leader training, record books, farrier, vet, judges perspective on classes, tack quality, conformation analysis, showmanship, bits & biting, judging, first aid and what are the 4-H equine projects?

Janet will do up a list of the sessions chosen and who is responsible for finding the clinicians.

Janet will need confirmation of the topics and events by July 15, in order to have it printed in the September issue of the Alberta 4-H magazine.

Mingling activities, clothing for PELF, trade fair, silent auction and tack swap will be discussed at the September meeting. A site map of the 4-H facility should also be completed prior to the 2008 forum.

**RECORD BOOK COMPETITION** – A question was asked with regards to an intermediate member submitting her record book for competition at the senior level (because no seniors were submitting). It was agreed that the member should stay and compete in the level they were currently in.

Next meeting is September 8, 2007 in Okotoks.

Ken Schmuland adjourned the meeting at 3:07 p.m. Seconded by Bonnie Ridley. Carried.

Actionable items – are highlighted throughout the minutes