

Society to Prevent Dutch Elm Disease General Meeting Minutes
November 17th, 2011 Expo Centre, Edmonton, Alberta

Agenda Item:	Response
1. Call to Order & Welcome 5:42pm	Milton D.
Attendance: Jackie Powell, Mike Jenkins, Bill Barr, Janet Feddes-Calpas, Nigel Seymour, Dr. James Calpas, Lindsay Bell, Dave Walser, Laurie Newsham, Gary Patzer, Gerard Fournier, Dr. Ken Fry, Linda Feddes, Lorraine Taylor, Al Dorman, M.J “Mimi” Cole, Kristy Jackson, Neil Brown, Daniel Jalbert, Don MacDonald, Milton Davies, Sunil Ranasinghe, Rob Spencer. (Milton made a note that many could not attend as a result of the poor weather)	
2. Reading of Meeting Notice	Jackie P.
2.1 Quorum: (Article 5)	Jackie P
2.2 Regrets: Elaine Johnson, Dr. Ieuan Evans, Jim Watts	Milton D.
2.3 Introductions – Board Members	Milton D.
2.4 Introduction - All present	
2.5 Introductions – Special Guests: Kristy Jackson-CFIA, Dr. Ken Fry-Olds College, Sunil Ranasinghe-SRD, Gerard Fournier- ISA President	Milton D.
2.6 “Rules of Engagement” - Protocol & Meeting Operating Principles <ul style="list-style-type: none"> ➤ Meeting <i>decorum</i> (properness, modesty, and orderliness of dress, speech, behavior, etc.) is expected to be followed at all STOPDED meetings. ➤ Each member of the board and the Society would be treated with respect & dignity. ➤ Anything other and the member will be ruled “out of order” and lose their privilege of continuing to speak to a matter before the board or meeting. ➤ There is great need to build and come to consensus on many issues. ➤ However, all critical issues would be decided via vote should consensus be impossible to obtain. Robert’s Rules (US Senate) or Bourinot's Rules of Order (1977 – Canadian Rules of Order) will be followed for all meetings. 	Milton D.
3. Agenda Approval Motion: Mike Jenkins moved the agenda be approved. Second: Laurie Newsham. *** Carried*** 3.1 Additions, Tabled Items, etc None	All
4. Correspondence: None	Milton D.
5. Reports (verbal reports will suffice as updates.) 5.1 Chairman Report: <ul style="list-style-type: none"> ○ There have been no problems this last year and everything has been running smoothly. Board has been dealing with issues/concerns when they occur. ○ A working relationship between the Canadian Food Inspection Agency (CFIA), STOPDED, and Olds College has developed this past year. STOPDED has established an IAS monitoring program in Alberta for the early detection of wood boring 	Milton D.

Society to Prevent Dutch Elm Disease General Meeting Minutes
November 17th, 2011 Expo Centre, Edmonton, Alberta

<p>insects. This marks the beginning of a long-term commitment to protect and save our trees from IAS.</p> <ul style="list-style-type: none"> ○ STOPDED will continue to form partnerships so program prevention program components and projects can be done more efficiently and effectively. ○ STOPDED co-sponsored the ISA Workshop held today. Prairie Chapter members have always been valuable partners to STOPDED in the prevention of DED and other tree pests and this partnership is very important to use. 	
<p>5.2 STOPDED Executive Director's Report</p> <p>Over all was again a busy year. Organized the monitoring program for both the DED and the IAS program, did lots of public awareness by way of advertisements, articles, new display, radio interviews etc. Organized the surveillance research project carried out by Nigel Seymour.</p> <ul style="list-style-type: none"> ○ DED vector monitoring season ran well from approximately April 15st to September 30st. 1708 traps are set up by STOPDED volunteers and the larger cities. All STOPDED traps are inspected by Olds College. <ul style="list-style-type: none"> ● All traps for smaller municipalities were purchased by STOPDED. Larger cities purchase their own. ● 66 Municipalities (cities, towns, villages, hamlets) are monitored. ● 30 Parks (Provincial and Municipal) ● 5 US/Canada Port of Entry ○ STOPDED Hot line is being used. ○ No DED found in the Province for the 2011 season. 	Janet F-C
<p>5.3 Vice President's Report</p> <p>5.3.1 Constitution & Bylaws – Status, etc.</p> <ul style="list-style-type: none"> ○ New bylaws and constitution were registered with AB Corporate Registry August 17, 2010 ○ A few amendments were registered September 15, 2011 <p>5.3.2 Casino Report Progress Report</p> <ul style="list-style-type: none"> ○ Casino will be held Tues/Wed-January 17 & 18, 2012 at the Yellowhead Casino in Edmonton. ○ The Casino License Application is filled out and ready to be sent in next week to AGLC. Just needs some board signatures. ○ Still need some more volunteers to fill out the "Casino Volunteer Worker Application" for some key positions. Chip runners do not have to fill out form. 	Milton D. for Dr. Ieuan E.
<p>5.4 Secretary Report: None</p>	Jackie P
<p>5.5 Treasurer Report :</p> <p>5.5.1 New bookkeeper has been hired.</p> <p>5.5.2 STOPDED had the SVS Group Chartered Accountants audit STOPDED's books which was completed in September. Recommendations were given on how to record things better. STOPDED received a GST rebate of approximately \$3500.00.</p>	Janet F-C for Elaine J.
<p>5.6 Director Central Report: No report</p>	Mimi C.
<p>5.7 Director North Report: No report. Gave municipal report in 5.14</p>	Mike J

Society to Prevent Dutch Elm Disease General Meeting Minutes
November 17th, 2011 Expo Centre, Edmonton, Alberta

5.8 Director South Report: No report. Gave municipal report in 5.14	Gary P.
<p>5.9 Research Committee Report –all projects are funded using casino funds.</p> <p>5.9.1 2011 Alberta DED Surveillance 2011 Project report Was completed by Nigel Seymour. A total of 5 Counties/MD (total of 33 municipalities, 5 provincial parks) were surveyed for the presence of DED. Public awareness by way of posters and brochures was done along the way.</p> <p>5.9.2 2012 Monitoring Invasive Alien Wood Boring Insects in Alberta. Research committee recommended funding this project to the amount of \$10,000 per year depending on funding.</p> <p>5.9.3 Bionomics of the Banded Elm Bark Beetle and Implications for DED Management This two year project was completed this year. Waiting for final report.</p>	Dr. James C.
<p>5.10 2011 STOPDED Elm Bark Beetle and Invasive Alien Species Report</p> <ul style="list-style-type: none"> • 2011 STOPDED Elm Bark Beetle Survey Update All is going well with the inspection of the traps. Students inspected 1st set of traps and no EBB were captured. Remaining trap inspection will be completed in December for DED annual report. • 2011 Invasive Alien Species Survey Update 2010 samples have been inspected. <p>Motion: Bill B. moved that the all reports be accepted. Second: Don MacDonald ***Carried***</p>	Dr. Ken F.
<p>5.11 Alberta Emerald Ash Borer (EAB) Update There have been two forums on the EAB. One in May and another in June of 2011. People from industry and all levels of government met to discuss the EAB and the need to develop an Alberta EAB Action Plan. Because of STOPDED successful track record, it was agreed that we would be a key player in this plan. At this point is not determined what role we would play.</p>	Milton D
<p>5.12 Bronze Leaf Disease (BLD) on Poplar Dr. Ron Howard from CDCS with the assistance of Rob Spencer did a survey of the BLD in Alberta a few years back. The disease was found throughout AB but not in high numbers. STOPDED would like to get involved in determining what should be done for control of this disease.</p>	Jim C
<p>5.13 Mountain Pine Beetle (MPB) Sunil gave the 2011 SRD update on the MPB situation in Alberta.</p>	Sunil R.
<p>5.14 Municipal Insect & Disease (Update and sharing)</p> <ul style="list-style-type: none"> o City of Edmonton – Mike Jenkins <ul style="list-style-type: none"> • Reports there were 370 DED vector traps set up. 1 SEEBB captured on in St. Albert, 1 BEBB captured in Edmonton and 1 BEBB in Stony Plain. • 200 Gypsy moth set up. None captured this year. • 16 Delta traps set up for EAB. Also doing branch scanning. 	All

Society to Prevent Dutch Elm Disease General Meeting Minutes
November 17th, 2011 Expo Centre, Edmonton, Alberta

<ul style="list-style-type: none"> • Satin Moth-few found. • Forest tent caterpillar – None captured • Larger box elder leaf roller parasites increasing • 5 sites set up with funnel traps for the IAS • 3 sites set up with funnel traps for MPB • 500 elm trees diagnosed with dothiorella. ○ Town of Provost – Al Dorman <ul style="list-style-type: none"> • Reports all is going well. ○ City of Calgary - Jim Watts reported by phone that they still need to inspect their 2011 traps. ○ City of Lethbridge – Lindsay Bell <ul style="list-style-type: none"> • Had lots of rain this last season • Sent suspect EBB to Dr. Ken Fry for verification. • Use same gypsy moth trapping as Edmonton. • EAB trapping with CFIA. • Tussock Moth – 12 traps set up. Each is full. • Finding lots of white spruce weevil ○ City of Medicine Hat – Gary Patzer <ul style="list-style-type: none"> • City of Edmonton inspects all their traps. Mike Jenkins had reported previously in his report that 176 BEBB and 4 SEEBB were captured with another 500 EEB still waiting to be verified. 	
<p>6. New Business:</p> <p>6.1 Because this meeting is focused on tree issues throughout our province and the exchange of information on tree diseases and insects that are affecting our AB urban and landscape trees, all other business will be held over or tabled to our AGM in Olds, AB in April 12.</p>	
<p>7. Additions: None</p>	
<p>8. Next Board Meeting – January 2012 if needed</p>	
<p>9. Next Annual Meeting – Olds College in April 2012</p>	
<p>3. Adjournment – Stated Time: 8:00 PM</p> <p>Motion: Lindsay Bell moved that the meeting be Adjourned. Second: Don McDonald</p> <p>***Carried***</p>	

Respectfully submitted,

J. Powell, STOPDED Secretary