

Society to Prevent Dutch Elm Disease General Meeting Minutes
November 18th, 2010 Expo Centre, Edmonton, Alberta

Agenda Item:	Response
1. Call to Order & Welcome 5:35pm	M. Davies
Attendance: Tammy Ramsell, J. Powell, Kevin Veenstra, Mike Jenkins, Bill Barr, Janet Feddes-Calpas, Nigel Seymour, Dr. James Calpas, Dianne White, Michael Dailey, Lindsay Bell, Dave Walser, Laurie Newsham, Gary Patzer, Gerard Fournier, Don Hay, Colleen Bready-Hay, Bonnie Fermanuik, Dr. Ken Fry, Linda Feddes, Lorraine Taylor, Amanda Chedzoy and Al Dorman. (Milton made a note of the poor weather and how many had left early.)	
2. Reading of Meeting Notice	J. Powell
2.1 Quorum: (Article 5)	J. Powell
2.2 Regrets: Codie Anderson, Elaine Johnson, Dr. Ieuan Evans	M. Davies
2.3 Introductions – Board Members	M. Davies
2.4 Introduction-All present	
2.5 Introductions – Special Guests: Janet F-CSTOPDED Executive Director, Dr. James Calpas STOPDED Research Committee, Dr. Ken Fry Olds College, Nigel Seymour STOPDED contractor	M. Davies
2.6“Rules of Engagement” - Protocol & Meeting Operating Principles <ul style="list-style-type: none"> ➤ Meeting <i>decorum</i> (properness, modesty, and orderliness of dress, speech, behavior, etc.) is expected to be followed at all STOPDED meetings. ➤ Each member of the board and the Society would is to be treated with respect & dignity. ➤ Anything other and the member will be ruled “out of order” and lose their privilege of continuing to speak to a matter before the board or meeting. ➤ There is great need to build and come to consensus on many issues. ➤ However, all critical issues would be decided via vote should consensus be impossible to obtain. Robert’s Rules (US Senate) or Bourinot's Rules of Order (1977 – Canadian Rules of Order) will be followed for all meetings. 	M. Davies
3. Agenda Approval 3.1 Additions, Tabled Items, etc None Motion: Linda Feddes moved the agenda be approved. Seconded by Laurie Newsham. *** Carried***	All
4. Business Arising from the Minutes: None	M. Davies
5. Correspondence: None	M. Davies
6. Reports (verbal reports will suffice as updates.) Note: Because of the poor weather/road conditions. many were required to leave early 6.1 Chairman Report: <ul style="list-style-type: none"> ○ Restructured the way the Board works and its responsibilities. This has proven very essential to create transparency and accountability. 	M. Davies

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<ul style="list-style-type: none"> ○ Once adopted STOPDED’s minutes are now being posted on the STOPDED web site which is housed and maintained by Alberta Agriculture. ○ After special resolutions were made for the STOPDED Bylaws and Objects, both were registered with Alberta Corporate Registry. We have received our Certificate of Amendment. The original and last bylaws were registered in 1993 so this was a huge step forward for the society. From a two page original bylaws to a 17 page bylaw, the new bylaws will protect the society, board members and society members. ○ In May 2009, STOPDED granted the Alberta Agriculture Fieldmen and their Assistance an associate membership. Since then there has been much more communication and cooperation from this group. This membership in association recognizes the ongoing working relationship that is necessary to strengthen the working relationship with “on-site” detection of DED. ○ Application was made for a Federal Business number and STOPDED is now has GST Free Status ○ In June, STOPDED engaged the SVS Group Chartered Accountants to review both STOPDED’s books and examine its accounting practices. This review is now completed. ○ Our partnership with Olds College concerning the preservation, display, and storage of insect reference sets is going well. For those that are not aware STOPDED signed a MOU with Olds College. This relationship is expected to enhance both STOPDED and Olds College. ○ Dr. Ken Fry with his students has been inspecting all the DED vector traps for our prevention program. ○ Contributed to the sponsorship ISA Prairie Chapter’s Conference held in Saskatoon September 29- October 1 and to the ISA workshop held today. The Conference in Saskatoon was a great conference with excellent sessions. The board feels it is important for STOPDED to sponsor conference/workshops that promote proper tree care and health to industry people in the Prairie Provinces when we can if we have the casino funds available Public awareness is a large component to the Provincial DED Prevention Program and these sorts of events gives us good bang for the buck. ○ ISA Prairie Chapter members have always been valuable partners to STOPDED in the prevention of DED and other tree pests and this partnership is very important to use. <p>Motion: James moved that Chairman’s report be accepted. Don Hay seconded. ***Carried***</p>	
<p>6.2 STOPDED Executive Director’s Report</p> <ul style="list-style-type: none"> ○ Director Policy and Procedure Manuals have been updated to include new bylaws, new objects and STOPDED membership logo policy. These binders were assembled to include board position responsibilities, contact information, business plan etc. This manual has served as a guide to help board members to understand their role in the provision of good governance. ○ Monitoring season runs from approximately April 15st to September 30st. <ul style="list-style-type: none"> ➤ All traps for smaller municipalities were purchased by STOPDED. Larger cities purchase their own. ➤ 66 Municipalities (cities, towns, villages, hamlets) are monitored. ➤ 30 Parks (Provincial and Municipal) 	Janet F-C

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<ul style="list-style-type: none"> ➤ 5 US/Canada Port of Entry ➤ First set of traps SEEBB were found in Coutts, Wainwright and Wetaskiwin. Additional traps set up for the second part of the season. ➤ These traps were two times during monitoring season and scanned at Olds College by Dr. Ken Fry and his students. ○ Since beetles have been found in a number of municipalities throughout the years since 1996, a survey was conducted in municipalities in counties and MD's along the east and south side of the province this summer by Nigel Seymour. This has never been officially done although when the inventory was conducted in 1998, the crews were always looking for symptoms and the elm tree in Wainwright was found. ○ Hot line is being used. ○ Ads and articles have been written throughout the season and included in a number of publications. ○ First draft of the regulations has been written. ○ No DED found in the Province for the 2010 season. <p>Motion: Al Dorman moved that the Executive Director's report be accepted. Seconded: Mike Jenkin. ***Carried***</p>	
<p>6.3 Vice President's Report (Constitution & Bylaws – Status, etc.): An email was sent to all the volunteers that worked the casino thanking them for working. A special thank you letter and Book was sent to Jim Watts for organization the casino.</p> <p>6.4 Secretary Report: None</p>	Milton for Ieuan E. J. Powell
<p>6.5 Treasurer Report</p> <p>Motion: Kevin moved that the report be accepted. Mike seconded. ***Carried***</p> <p>6.5.1. 2009 Audit</p> <p>Motion: Tammy Ramsell moved to approve the Financial Statement Auditors report. Gerard Fournier seconded. *** Carried***</p>	Kevin V.
<p>6.6 Director Central Report: No report - absent</p> <p>6.7 Director North Report: No report</p> <p>6.8 Director South Report: No report - absent</p>	
<p>6.9 Research Committee Report - verbal</p> <p>Motion: Jim moved that his report be accepted. Bill Barr seconded ***Carried***</p>	Dr. J. Calpas
<p>6.10 Elm Bark Beetle Survey Results Report</p> <ul style="list-style-type: none"> ○ Ken gave presented several slides. All went well with the inspection of the traps. 2nd set still needed to be inspected which he was planning on doing before Dec.1st, 2010. 	Dr. K. Fry

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<p>Motion: Laurie N. moved that the report be accepted. Mike J. seconded. ***Carried***</p>	
<p>6.11 Municipal Insect & Disease (Update and sharing)</p> <ul style="list-style-type: none"> ○ City of Edmonton: <ul style="list-style-type: none"> ➤ Mike report there were 500 traps set up. 1 SEEBB captured on May trap. ➤ 1 gypsy moth captured ➤ 3 suspect European spruce bark beetle which were sent to CFS for ID ➤ No DED ➤ 5 more cases of dothiorella. This has been the lowest amount of cases since monitoring started. Thought it could be a result of the amount of rain received this past season. ○ Town of Provost: <ul style="list-style-type: none"> ➤ Al Dorman had Nigel Seymour come in and check all his elm trees for the presence of DED. They did new release in the local paper which was well received. People in Provost love their trees and want to do the right thing. ○ Olds College: <ul style="list-style-type: none"> ➤ Laurie glad to see some quality companies in area. ○ City of Calgary <ul style="list-style-type: none"> ➤ Don Hay had not report ○ City of Lethbridge <ul style="list-style-type: none"> ➤ Lindsay Bell reported 2 suspect SEEBB. Will send to Dr. Ken Fry for verification. ➤ Use same gypsy moth trapping as Edmonton. None found ➤ CFIA had two traps for emerald ash borer. None found. ➤ No DED ○ City of Medicine Hat: <ul style="list-style-type: none"> ➤ Gary Patzter reported 62 suspect BEBB found. All their traps were inspected by Mike Jenkins in Edmonton. Mike sent these suspect BEBB to CFS for verification. ➤ This is the most BEBB ever trapped in Alberta. Everyone is very concerned. ➤ These were not found on the same traps. Were scattered throughout the city. ○ City of St.Albert <ul style="list-style-type: none"> ➤ Kevin Veenstra reported they did regular elm pruning. ➤ St.Albert have their own elm hot line. ➤ Education at schools ➤ They have gone back to 90 day traps. ➤ No DED or dothiorella. 	<p>All</p>
<ul style="list-style-type: none"> ● Casino Report - \$72,000 at the April 2010 Casino held in Calgary 	<p>Janet</p>

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<p>7. New Business & Guest Speakers</p> <p>7.1 Invasive Alien Species (IAS) Survey Update</p> <ul style="list-style-type: none"> ○ Monitoring was done this last summer in the Cities on Medicine Hat, Lethbridge, Red Deer, Calgary, Fort McMurray, Grande Prairie and Edmonton. All samples except for Edmonton's were sent to Olds College for curation. No IAS were found. 	K. Fry
<p>7.2 Alberta DED Surveillance Project:</p> <ul style="list-style-type: none"> ○ Nigel gave an excellent on how the DED elm survey was done. There was lots of interest in what he was doing. He contacted as many municipal people and Ag Fieldman he could. No DED symptoms were found. His report can be found on the STOPDED website at www.stopded.org 	Nigel Seymour
<p>7.3 Alberta Emerald Ash Borer CFIA Update</p> <ul style="list-style-type: none"> ○ No Emerald Ash Borers were found. 	Andrea Saunders
<p>8. Additions:</p> <p>Don Hay thanked STOPDED for their contribution to the Saskatchewan ISA Conference.</p> <p>M. Davies thanked St. Albert for supper and thanked Linda Feddes for making all the arrangements the supper.</p>	
<p>9. Next Board Meeting – Lacombe or Olds in January 2011</p>	
<p>10. Next Annual Meeting – Olds College in April 2011</p>	
<p>11. Adjournment – Stated Time: 8:30 PM</p> <p>Motion: Gary Patzer moved that the meeting be Adjourned. Al Dorman seconded.</p> <p>***Carried***</p>	

Respectfully submitted,

J. Powell, STOPDED Secretary