



MUNICIPAL POLICY HANDBOOK

Code Number: 8115

Category: Internal Council Operations

AGRICULTURAL SERVICES BOARD COMMITTEE

The Council of the County of Athabasca No. 12 recognizes the need to form an Agricultural Services Board Committee pursuant to provisions of the M.G.A. and the Agriculture Service Board Act. This Committee shall be appointed annually at the Organizational Meeting and shall consist of all members of Council. The following responsibilities and terms of reference shall apply.

1. MEETINGS

The Agricultural Services Board Committee shall meet on the last Wednesday of each month at 9:30 A.M. The Committee will conduct its business pursuant to the County of Athabasca No. 12 Procedural By-Law.

A Chairman and Vice-Chairman shall be selected at the Organizational Meeting of the County.

2. DUTIES & POWERS

The duties of the Agricultural Service Board are:

- a) to act as an advisory body and to assist the Council and the Minister, in matters of mutual concern,
- b) to advise on and to help organize and direct weed and pest control and soil and water conservation programs,
- c) to assist in the control of livestock disease under the Livestock Diseases Act,
- d) to promote, enhance and protect viable and sustainable viability of the agricultural producer, and
- e) to promote and develop agricultural policies to needs of the municipality
- f) to authorize only those expenditures which are approved in the annual budget of the County of Athabasca,
- g) to recommend to County Council the approval of any expenditures being considered which are not part of the approved budget.

To the greatest extent possible, agenda items shall be kept to those pertaining to the Agricultural Services Board functions of the County. Other municipal items should be referred to the next Regular County Council Meeting.

To Assist with Agenda preparation, agenda items shall be forwarded to the office of the Supervisor of Agricultural & Emergency Services at least 7 days prior to the date of the Agricultural Services Board Committee Meeting. Emergent items may be included at the discretion of the Committee.

Effective

Policy Date: 81/06/23

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