



Transportation and Inspection of Cattle and Horses under the Animal Keepers Act

TO: ANIMAL KEEPERS

Alberta Agriculture and Rural Development (ARD) is responsible for the administration of the *Animal Keepers Act*. This information is in addition to the procedure established by ARD for the sale of animals under the *Animal Keeper's Act*.

LIS becomes involved with the *Animal Keepers Act* when animal keepers sell cattle and horses at designated inspection sites. By section 7(2) and section 8(2) of the *Animal Keepers Act* you are required to provide a copy of the Notice of Sale to LIS if the animal being sold is a cattle or a horse.

The purpose of this memo is to clarify the responsibility of LIS Livestock Inspectors under the *Animal Keepers Act*.

Completing a Livestock Manifest

Cattle and horses transported for sale under the *Animal Keepers Act* must be accompanied with a Livestock Manifest. The Livestock Manifest must be completed as follows:

Part A – Purpose of manifest

The animal keeper can check off “Transport for sale by owner” since this Part cannot be left blank.

Part B – Transportation and Sale Details

- The words “AKA” and the animal keeper’s name and phone number will be entered in the “Owner or Dealer Name”
- The animal keeper’s address will be entered in the “Owner or Dealer Address” row.
- If the owner of the animal is known, the name of the owner of the animal being sold will be entered in the “On Account of” row. If the owner is unknown, the animal keeper is to enter “Owner unknown – authorized by ARD. The amount of the lien being claimed will be entered in this row as well.
- The address where the animal keeper kept the animal and the Premises ID number for that location will be entered in the row “Livestock Location Before Transport, Sale, Consignment”.
- The box “Consigned to” will be checked off in the next row.
- The “Name” and “Address” to be entered in the last two rows of this section will be the name and address where the animal is being sold as listed on the Notice of Sale.

Part B – Description of the Livestock

This Part must be fully completed by the animal keeper. The letter codes for animal kind to be entered in the “Kind” column in Part B are set out in the following table.

Livestock Kind	B	Bull	Y	Yearling	KB	Calf – B	F	Filly
	C	Cow	K	Calf	N	Stallion	T	Colt
	S	Steer	KS	Calf – S	M	Mare	E	Mule
	H	Heifer	KH	Calf - F	G	Gelding	X	Misc.

Part C – Certification

The animal keeper can sign Part C of the Livestock Manifest as the agent of the owner of the animal.

Part D - Inspector

This Part will be completed in the usual manner by the Livestock Inspector after the animal is inspected on arrival at the inspection site.

Part E – Transporter

This Part will be completed in the usual manner by the transporter.

Part F – Livestock Security Interest Declaration

This Part will be left blank unless the animal keeper is aware of the name of the holder of any livestock security interest in the livestock. If he does, Part F must be completed by the animal keeper.

Part G – Destination

This Part will be completed in the usual fashion by the person receiving the animal.

Sample copies of completed Livestock Manifests for the situation when the owner is known and unknown are attached as Schedules “A” and “B”.

Inspection of cattle and horses being sold under the *Animal Keepers Act*

In order for the animal to be inspected, the animal keeper or the operator of the inspection site on behalf of the animal keeper must provide the Livestock Inspector with the following:

- the original and two copies of the Livestock Manifest,
- a copy of the Notice of Sale; and
- if required, a copy of the Proof of Service of the Notice of Sale.

The Livestock Inspector will inspect the animal being sold under the *Animal Keepers Act* in the same manner in which all livestock is inspected under LICA. The authority for selling the livestock will be the Notice of Sale previously provided by the animal keeper to ARD or LIS. The Livestock Inspector is required to compare the animal being sold with the description of the animal on the Notice of Sale and the Livestock Manifest.

The Livestock Inspector is required to detain and hold the cattle or horse in the following circumstances:

- the animal is not being sold at the location shown on the Notice of Sale,
- the animal is being sold on a date or at a time other than the date and time specified on the Notice of Sale,
- LIS has been advised by ARD that the owner of the animal did not receive a copy of the Notice of Sale at least 14 days prior to the sale,
- ARD advises the Livestock Inspector that the method and location of the sale are not appropriate for the type of cattle or horse being sold or the animal is not being sold in a commercially reasonable manner,
- the Livestock Inspector is not satisfied that the animal being sold is the animal described on the Notice of Sale,
- the person shown on the Livestock Manifest and on the Notice of Sale is not the owner of the livestock based on the inspection carried out by the Livestock Inspector,
- the Notice of Sale does not adequately describe the animal so that the person either receiving or seeing the Notice would identify the animal being sold with the animal described on the Notice, and
- if directed to detain and hold the animal by ARD, LIS or the RCMP Livestock Investigator.

If an animal is held, the Livestock Inspector will notify their supervisor who will advise ARD that the cattle or horse has been held and the reason for the hold. The cattle or horse will be held until the Livestock Inspector is advised by ARD that the animal may be sold, that the animal is to be held or that the animal is to be returned to the animal keeper. Whether the animal is sold, held or returned to the animal keeper will depend on the circumstances of each case.

If the cattle or horse that is the subject of a Notice of Sale received by LIS is not presented for sale by the animal keeper at the location of the proposed sale and on the date and time of the proposed sale, the Livestock Inspector must notify ARD immediately.

Contact information for LIS

If you have any questions with respect to completing a Livestock Manifest or the inspection process please contact the Livestock Inspector at the livestock market where you propose to sell the cattle or horse under the *Animal Keepers Act*. You may also contact the LIS head office in Calgary by phoning (403) 509-2088 or toll free at (866) 509-2088.

Schedule "A" – Livestock Manifest – Owner Known

LIVESTOCK IDENTIFICATION SERVICES LTD.				AM 000000	
ALBERTA LIVESTOCK MANIFEST					
Part A – Purpose of Manifest				LIS USE	
<input type="checkbox"/> Transport Only	<input type="checkbox"/> Transport For Sale -	<input checked="" type="checkbox"/> By Owner	<input type="checkbox"/> By Dealer on behalf of owner	<input type="checkbox"/> Inspection Only	
Part B – Transportation and Sales Details				DATE 2012-08-12	
Owner or Dealer Name AKA - Name and phone number of Animal Keeper					Phone #
Owner or Dealer Address Animal Keeper's Address					
On Account of Name of owner of animal - \$ Amount of lien					
Livestock Location Before Transport, Sale, Consignment					Premises ID #
Location where animal was kept					Premises ID for location
<input type="checkbox"/> Check One	<input type="checkbox"/> Transport to	<input type="checkbox"/> Sold to	<input checked="" type="checkbox"/> Consigned to	<input type="checkbox"/> Other specify	
Name Name of location of sale from the Notice of Sale					
Address Address of location of sale from the Notice of Sale					
Description of the Livestock				Lot or Pen #	
Number	Colour	Kind	Brand(s)/Identifier	Loc	Other Information
Complete description of the animal being sold. Must match Notice of Sale.					
Total	Part C – I CERTIFY THAT PARTS "A" AND "B" ARE TRUE				
	X Signature of the Animal Keeper <small>(Signature of Owner or permitted Owner Agent)</small>				
Part D – Inspector					
Adjusted Total	Inspector Signature		Inspector #	Client #	
	Date: YYYY/MM/DD		Permit / Hold Form #		
Part E – Transporter					
Transporter's Name (Print)				Trailer or Conveyance licence #	
Transporter's Signature		Phone #	Trucking Charges		
Part F – Livestock Security Interest Declaration					
NAME AND ADDRESS of the Holder of any Livestock Security Interest in the Livestock or the Dam of the Livestock or if None so indicate by writing "None"					
I CERTIFY THAT THIS DECLARATION IS TRUE.					Date
X Signature of Owner					YYYY/MM/DD
Check if Livestock Security Interest Declaration is by separate document <input type="checkbox"/>					
Part G – Destination				Placed in Pen #	
Destination Name		Date Received YYYY/MM/DD	Time received	Count	
Received and counted by - Print name and signature				Premises ID #	

HEAD OFFICE COPY

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Schedule "B" – Livestock Manifest – Owner Unknown

LIVESTOCK IDENTIFICATION SERVICES LTD.		ALBERTA LIVESTOCK MANIFEST		AM 000000	
Part A – Purpose of Manifest				LIS USE	
<input type="checkbox"/> Transport Only	<input type="checkbox"/> Transport For Sale -	<input checked="" type="checkbox"/> By Owner	<input type="checkbox"/> By Dealer on behalf of owner	<input type="checkbox"/> Inspection Only	
Part B – Transportation and Sales Details			DATE 2012-08-12		
Owner or Dealer Name				Phone #	
AKA - Name and phone number of Animal Keeper					
Owner or Dealer Address				Animal Keeper's Address	
On Account of				Authorized by ARD - \$ Amount of Lien	
Livestock Location Before Transport, Sale, Consignment				Premises ID #	
Location where animal was kept				Premises ID for location	
<input type="checkbox"/> Check One	<input type="checkbox"/> Transport to	<input type="checkbox"/> Sold to	<input checked="" type="checkbox"/> Consigned to	<input type="checkbox"/> Other specify	
Name Name of location of sale from the Notice of Sale					
Address Address of location of sale from the Notice of Sale					
Description of the Livestock				Lot or Pen #	
Number	Colour	Kind	Brand(s)/Identifier	Loc	Other Information
Complete description of the animal being sold. Must match Notice of Sale.					
Total		Part C – I CERTIFY THAT PARTS "A" AND "B" ARE TRUE			
		X Signature of the Animal Keeper			
Part D – Inspector					
Adjusted Total	Inspector Signature		Inspector #	Client #	
	Date: YYYY/MM/DD		Permit / Hold Form #		
Part E – Transporter					
Transporter's Name (Print)			Trailer or Conveyance licence #		
Transporter's Signature		Phone #	Trucking Charges		
Part F – Livestock Security Interest Declaration					
NAME AND ADDRESS of the Holder of any Livestock Security Interest in the Livestock or the Dam of the Livestock or if None so indicate by writing "None"					
I CERTIFY THAT THIS DECLARATION IS TRUE.				Date	
X Signature of Owner				YYYY/MM/DD	
Check if Livestock Security Interest Declaration is by separate document <input type="checkbox"/>					
Part G – Destination				Placed in Pen #	
Destination Name		Date Received YYYY/MM/DD	Time received	Count	
Received and counted by - Print name and signature				Premises ID #	

HEAD OFFICE COPY

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