

Millar Western Forest Products Ltd.**Defined Forest Area Harvest Planning Committee (DFAHPC)****Terms of Reference**

Millar Western Forest Products Ltd. formally created the Defined Forest Area Harvest Planning Committee (DFAHPC) (previously, the Harvesting subgroup of the Timber Supply Analysis Impact Assessment Group) within their 2007-2016 Detailed Forest Management Plan (DFMP) planning framework. This Terms of Reference document describes the purpose the committee, membership, roles and responsibilities, deliverables and timelines. The DFA Harvesting Planning Committee has 2 stages within the DFMP process; DFMP development and DFMP implementation. This document describes both stages and is divided along those lines.

DFMP Development Stage

Millar Western established a DFMP Steering Committee to guide DFMP development and to oversee the subcommittees, Impact Assessment Groups (IAG) and Landscape Projection Groups (LPG) charged with developing plan components. Two subgroups of TSA IAG were formed to address operational issues; the DFA Silviculture Committee and the DFA Harvest Planning Committee.

The DFA Harvesting Planning Committee has linkages to several other groups within the DFMP planning framework with the majority of the contact through the Timber Supply Analysis IAG (TSA IAG). The TSA IAG provides direction to the DFA Harvest Planning Committee.

Contact areas for the DFA Harvest Planning Committee are outlined below.

TSA IAG linkages:

- Compartment sequencing;
- Spatial Harvest Sequencing; and
- Cutblock update and planned harvest blocks identification.

BAP IAG linkages:

- Risk assessment interpretation.

Operating Ground Rule Subgroup linkages:

- Harvesting components; and
- Monitoring of harvesting.

Steering Committee linkages:

- Stewardship and annual reporting of harvest activities.

DFMP Development Members

The people listed in Table 1 are members of the DFA Harvest Planning Committee for DFMP development. Additional members may be added as required.

Table 1. DFMP Development Membership

| Name | Affiliation | Role |
|----------------|-------------------------------------|----------|
| Ray Hilts | Millar Western Forest Products Ltd. | Chairman |
| Glen Larsen | Mostowich Lumber Company | Advisor |
| Paul Scott | Weyerhaeuser Company Ltd. | Advisor |
| Perm Sieusahai | Spruceland Millworks Inc. | Advisor |
| Brian Wallach | Sustainable Resource Development | Advisor |
| Stephen Wills | Sustainable Resource Development | Advisor |
| Ted Gooding | The Forestry Corp. | Advisor |

Roles and Responsibilities

The DFA Harvest Planning Committee has been charged with ensuring that the harvesting component in the DFMP meets planning requirements and can be implemented in a cost effective manner. This includes the development of the compartment level sequence and the 20-year Spatial Harvest Sequence (SHS) as well as the road access plan.

The DFA Harvest Planning Committee will meet as required to complete its work with the DFMP. The Chairman is responsible for meeting setup and documentation as required and to provide updates to the TSA IAG.

The following initial tasks have been identified for the DFA Harvest Planning Committee to address. This list will be amended and updated on an ongoing basis through the DFMP development:

- Provide require planning information to be used in modeling and sequencing;
- Ensure that historical blocks impacting sequencing are reflected in the landbase;
- Develop planned blocks to span effective date to start of SHS;
- Review compartment sequencing and provide operational input;
- Review and modify SHS to meet operational requirements;
- Ensure access is present and or planned for SHS;
- Ensure DFMP linkages with lower level silviculture plans are valid:
 - Final Harvest Plans;
 - AOP; and
 - Harvesting component of OGR's.
- Assist in development of DFMP harvesting monitoring requirements; and
- Assist with DFMP annual and stewardship reporting protocols.

DFMP Implementation Stage

Once the DFMP is approved, the DFA Harvest Planning Committee will be modified to ensure smooth implementation of the harvesting and access program. The proposed DFMP Implementation membership is presented in Table 2. Changes may be required to address issues as they arise.

Table 2. DFMP Implementation membership

| Name | Affiliation | Role |
|----------------|-------------------------------------|----------|
| Ray Hilts | Millar Western Forest Products Ltd. | Chairman |
| Paul Scott | Weyerhaeuser Company Ltd. | Advisor |
| Perm Sieusahai | W11 quota holders | Advisor |
| Brian Wallach | Sustainable Resource Development | Advisor |
| Dale Asselin | Sustainable Resource Development | Advisor |

The DFA Harvest Planning Committee will meet bi-annually to review progress with implementation of the DFMP. Suggested meeting dates are in the spring, and fall. Additional meetings will be held on an as-required basis as issues are identified by the group members.

Roles and Responsibilities

The chairman is responsible for agenda preparation and must ensure the pertinent notes are taken and distributed. Annually, they must also prepare a summary of the DFA Harvest Planning Committee meetings and actions to fulfill DFMP and Sustainable Forest Management Plan reporting requirements.

The DFA Harvest Planning Committee DFMP implementation responsibilities are to ensure the harvesting implementation meets DFMP and other legal requirements in a cost efficient manner. Specifically, the committee's duties include:

- Review all DFMP VOITs and Company Commitments and developed procedures to adhere to them - all operators must understand these and their role in achieving them across the DFA;
- Refine the process for allocation (and re-allocation) of area within the spatial harvest sequence, between operators;
- Refine the operator-specific allocation of areas (i.e. polygons) within the SHS, and the associated strata area and volume targets;
- Develop protocols for data exchanges and timely reporting between companies to meet DFMP reporting commitments. Examples are:
 - Annual reporting of volumes and areas harvested, and a summary of anticipated projected versus actual delivered volumes harvested (including statistical significance of variances);
 - Annual reporting of road develop and rehabilitation; and
 - Reporting of structure retention and downed woody debris volumes.

- Operating Ground Rules are to be negotiated beginning in late 2007. The DFA Harvest Planning Committee will be involved in areas related to harvest planning and operations.

The DFA Harvest Planning Committee will remain in effect throughout plan implementation.

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