

It takes a lot of people to make a successful day camp. **Don't try to do it alone.** When looking for volunteers, look for people that have time to devote to planning and camp day activities, patience with children and knowledge of the issues.

If you break tasks into manageable jobs, volunteers are more likely to help out and return in future years. Communication is also key! Ask your volunteers what they like doing and ensure they know what is expected of them.

Volunteer Jobs

Prior to Day Camp

- Publicity/promotion
- Fundraising/donations
- Meal planning/preparation
- Pre-registration
- Make signs
- Resource donations
- Create take-home bags
- Secure needed equipment/supplies
- Make certificates

During Day Camp

- Registration
- Group identification
- Station set up
- Group leaders
- Presenters
- Back up presenters
- Snack/meal preparation and serving
- First aid station
- Photographer
- Time keeper
- Clean up

After Day Camp

- Write thank you letters to presenters, volunteers and sponsors
- Return borrowed equipment
- Collect and tabulate evaluations/surveys



Tip:

The number of volunteers needed is dependent upon the number of jobs, and the age and number of participants. As a general rule, plan on one adult or older student volunteer for every five younger participants.



Group Leaders

Each group of participants needs at least one or two group leaders. Two group leaders is preferable. This allows one leader to stay with the group while the other one handles any situations that may arise such as trips to the washroom, etc.

Group leaders are responsible for:

- Keeping the group together
- Moving the group from station to station according to the schedule
- Encouraging learning by answering questions, ensuring participants feel comfortable and reviewing key points of a presentation.

Tip:

Take good care of your volunteers. Have coffee and juice ready at the start of the day and take cold water bottles to your presenters throughout the day.

Food Committee

- If you are running an all day event, include a scheduled snack and lunch break.
- If it is a hot day, provide bottles of water. You can have tubs full of ice with water bottles available around the grounds.
- Take good care of your volunteers. Have coffee and juice ready at the start of the day and take cold water bottles to your presenters throughout the day.
- Depending on your budget, food may be donated or purchased. Work with your fundraising committee to determine what is right for your day camp.

Sources for food donations

Many local community businesses are more than willing to contribute to your farm safety day camp. If the donation is monetary, this can be used to purchase food. Organizations to consider may include:

- Soft drink companies
- Bakeries
- Local grocery stores
- Local department stores (condiments, etc.)
- Local butcher shop
- Farm supply stores
- Local restaurants (may be able to order food at cost for you)
- Commodity groups
- Any local agricultural based business that has a vested interest in keeping its customers safe.

