

# Appendix:

## Program Scheduling and Judging Requirements

Your program and judging requirements may vary depending on what your speakers plan on doing.

Speeches are still the most popular, but presentations are becoming more common. Adjust your program to be as efficient as possible for your judges, speakers and audience. Having an attentive emcee (i.e. watching the judges as well as lining up the next speakers) will help keep the competition moving smoothly.

Most combinations will work, as long as you maintain a multiple of 3 for your judging panel. If your competition reflects an abundance of a particular age group, factor that in for your judging requirements.

Please note that not all competitions host speeches and presentations at the same time. Therefore, disregard the need for judges that don't apply to your situation.

**Prepared = Prepared Speeches**

**Impromptu = Impromptu Speeches**

**Presentations = Illustrated Talks and Demonstrations.**

### Small Group (Under 10 participants):

- 3 judges for prepared, impromptu and presentations (junior, intermediate and senior).

OR

- 3 judges for prepared and impromptu (junior, intermediate and senior) and 3 judges for presentations (junior, intermediate and senior).

### Medium Sized Group (10 to 20 participants):

- 3 judges for prepared (junior, intermediate and senior), 3 judges for impromptu (junior, intermediate and senior), 3 judges for presentations (junior, intermediate and senior).

OR

- 3 judges for prepared and impromptu (junior and intermediate), 3 judges for prepared and impromptu (senior), 3 judges for presentations.

OR

- 3 judges for prepared, impromptu and presentations (junior), 3 judges for prepared, impromptu and presentations (intermediate), 3 judges for prepared, impromptu and presentations (senior).

### Large Groups (20+ participants):

- 3 judges for prepared and impromptu (junior), 3 judges for prepared and impromptu (intermediate) and 3 judges for prepared and impromptu (senior), 3 judges for presentations.

**These are only suggestions.  
Organize what will work best for your competition.**