

## Beef Show and Sale Planner

<b>Date</b>	<b>Location</b>

**Beef Committee Chairman:**      **Name** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Committee Secretary:**      **Name** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Committee Treasurer:**      **Name** \_\_\_\_\_

**Phone** \_\_\_\_\_

**Show/Sale Manager**      **Name** \_\_\_\_\_

**Phone** \_\_\_\_\_

### I. Expected Numbers

Club	Steers	Hfrs	Pen of Three	2 Yr. Old	3 Yr. Old	Car- cass
<b>Totals</b>						

### II. Officials - Interclub Competition

Position	Person Responsible *	Who Will Be Asked
Conformation Judge - Steers		1.
		2.
		3.
Conformation Judge - Heifers		1.
		2.
		3.
Senior Showmanship Judge		1.
		2.
		3.
Junior Showmanship Judge		1.
		2.
		3.

\* Please send a confirmation letter after you have made initial contact by telephone. You should indicate what you are willing to pay the judge in the initial contact to see if this is okay. A confirmation letter should indicate when to arrive, times of show, and exactly what they will be judging. (See sample at end of the planning sheet)

NOTE - Committees are responsible for payment of judges.

Position	Person Responsible	Who Will Be Asked
Announcer		
Ringman or Ringmen		
Marshall (s)		
Stall Competition Judge (s)		
Judging Card Marker		
Clerk/Show Results*		
Photographer		
Present Ribbons		

\* responsible for providing the media with show results





**VII Award Presentations**

**Time** \_\_\_\_\_ **Location** \_\_\_\_\_ **Date** \_\_\_\_\_

**III Sale**

**Time** \_\_\_\_\_ **Location** \_\_\_\_\_ **Date** \_\_\_\_\_

**Sale Catalogue Order - Please list specifically how the catalogue is to be printed. Eg. alphabetically by members last name, random selection, placings, ear tag number, etc. When do Club and Grand Champions sell?**

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**Terms and Conditions of Sale**

**Make Cheques Payable To:** \_\_\_\_\_

**Shrink - \_\_\_\_\_ Percent**

**Trucking Arrangements - \_\_\_\_\_**

**Commission \_\_\_\_\_**

<b>Duty</b>	<b>Person Responsible</b>	<b>Who Will Be Asked</b>
<b>Auctioneers</b>		
<b>Sale Catalogue Typing</b>		
<b>Sale Catalogue Printing</b>		
<b>Clerking of Sale</b>		
<b>Bid Takers (Ringmen)</b>		
<b>Sale Slip Runners</b>		
<b>Buyer Appreciation Certificate</b>		
<b>Fill Out Sale Slips (before sale)</b>		
<b>Prepare Weighout Sheets</b>		
<b>Prepare Sheets for Results</b>		
<b>Contact Truckers</b>		
<b>Contact Packers for Prices</b>		
<b>Check Out/Loading Cattle</b>		

**IX Carcass Show**

**Weigh In Time** \_\_\_\_\_ **Location** \_\_\_\_\_ **Date** \_\_\_\_\_

**Viewing Time** \_\_\_\_\_ **Location** \_\_\_\_\_ **Date** \_\_\_\_\_

**Carcass Judge** 1. \_\_\_\_\_

2. \_\_\_\_\_

**Mark Carcass Judging Cards** 1. \_\_\_\_\_

2. \_\_\_\_\_

**X. Post Show**

**Thank you Letters or cheques to:**

**Judges (conformation, showmanship, stall, etc.)** \_\_\_\_\_

**Master of Ceremonies** \_\_\_\_\_

**Ringmen** \_\_\_\_\_

**Auctioneer** \_\_\_\_\_

**Clerk** \_\_\_\_\_

**Marshalls** \_\_\_\_\_

**Truckers** \_\_\_\_\_

**Others** \_\_\_\_\_

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