

PROVINCIAL EQUINE ADVISORY COMMITTEE (PEAC) MEETING

MAY 14, 2008

PROVINCIAL BUILDING IN STETTLER

IN ATTENDANCE: Yvonne Yaremco, Ashley Eckel, Janet Kerr(4-H office), Pamela French, Kippy Maitland-Smith, Connie Kluczny (W.C), Linda Gooch, Mary Lou Tainsh (Calgary), Trudy Andrews (South), Karen Allen (N.E.), Bernie McGowan, Kym Lawrence, Jimilee Chostner (E.C.), Lee Carothers (Prov Council), Ken Schmuland, Corine Verbeek (N.W.), Beth McGougan (A.E.F. Rep).

CALL TO ORDER - Jimmy Lee called the meeting to order at 10:45 am.

- Introductions of members present
- **Additions to agenda** under “Old Business” are; #14 – Road Trip, #15 – Helmets & #16 – Election of Vice Chair and Secretary. Under “New Business” added to the agenda; #4 – 4-H Mailing. Pamela moved that the agenda be adopted with amendments. Seconded by Kippy. Carried.
- Ken moved that the minutes from the September, 2007 meeting and February 24, 2008 meeting be adopted as circulated. Seconded by Karen. Carried.

OLD BUSINESS

1) **Reports**

a) **Regional Reports**

N.W. – Good attendance at PELF with good feedback. Hosted a Dave Elliot clinic for 4-H members on bits and biting. In future Dave Elliott would like two sessions back to back (3 hour session with a coffee break). Ken will be hosting a clinic with Dave next year, 1 ½ days for 4-H, followed by a 3 day open clinic. Committee is currently working on the “Focus” show scheduled in June.

N.E. – Regional show is on May 17, Horse Camp is July 5 -12 in Vermillion.

W.C - Regional show May 30, 31 & June 1.

E.C. – See printed report (salmon handout).

Calgary – Rodeos’ are open to all 4-H members in the Province, 4-H on Parade – May 31 to June 2, June 21 is District Fun Day (on horseback and on foot). Regional show in Olds the last weekend in July, horse camp will be 3 days in July, 4-H Stampede Rodeo in on September 13 & 14.

South – Invitational Gymkhana, Regional Show is on August 12 & 13.

b) **Provincial Council Report** by Lee Carothers (see yellow handout). Under FCC “Drive Away Hunger Campaign” in October 4-H members gather food and advertise and food is to be dispersed to Local foodbanks (more information to follow).

c) **Young Horse** – Beth reported that they had a 3 day free clinic at Big Valley on May 2, 3 & 4 with only 4 out of 9 members with 2 years olds’ attending and 10 out of 14 members with yearling projects attending. Ricky Anderson instructed and volunteers worked the concession. She feels that we need to look at pre-setting this clinic date and keep it the same every year and then make the YH project members aware of the date when they enroll in the program to improve attendance at the clinic. We also need to look at methods to keep the members working with their horses and attending the training sessions. Suggestions were to pick a date and then find an arena, move the sessions around the province and not hold them at the same place every year and set achievement day well ahead of time. Kym Lawrence volunteered to be on the Young Horse Committee to help with the program.

d) **Standardbred** – Bernie reported that track day was held on March 30 and all 4-H members in the program were able to drive, tour the barns, harness, work with trainers, tour judges booth and announcers booth and watch the races. Each member was allowed to ride in the cart with a driver to the starting gate. Farm Day scheduled on April 20 was cancelled due to snow and is to be rescheduled. Achievement Day is on Thanksgiving weekend in Edmonton.

- e) **A.E.F.** – Beth reported that the AGM was on March 22. Speakers for the meeting were Judy Wardrobe & Susan Church. Dixie Crowson is the new President of AEF. Pamela reported that 4-H clubs can apply to AEF for funds (casino revenue) for \$250.00/individual or \$500.00/club as PEAC is an associate member of AEF. Clubs applying for funding must submit an application to PEAC (the 4-H affiliate) or each club must become an associate affiliate to AEF by buying a \$30.00 membership and then must go to the AGM and work a casino/booth/etc. Funding is not provided to applicant until they have turned in the budget and receipts to AEF for the event funding was used towards. A discussion took place with regards to how to regulate and grant funds to 4-H clubs. Some suggestions were to possibly have each region accept applications and decide whether or not to send them on to AEF for approval. It was thought that a maximum, of 3 events per region, per year (x 6 regions) would be granted. Pamela, Ken, Beth, Kippy volunteered to be on the committee and they will set up the guidelines for each club submitting for funding. Any suggestions for guidelines can be sent to Pam. This committee will set up a conference call or meeting to review suggestions and make the guidelines. Deadline for suggestions is June 1, taking into consideration the focus of the event, things that qualify for expenses and how many participants the event will be open to.

2. HORSE CLASSIC

Held July 30, 31 & August 1, 2008 in Olds. Deadline for entries is June 1. Ashley is coordinating and Janet will assist. They need ideas for clinics (3) that are about 1 – 1 ½ hours long that highlight something related to the 4-H horse project. Send suggestions to Ashley.

3. AEF GAMES (see AEF Games 2007 Financial Report Handout)

4. PROVINCIAL CLINICS_(no clinics planned, possibly host an assessment clinic in late fall)

5. VIDEO UPDATE_– Linda reported that they have completed it and the video is currently being edited and should be ready in a month. There will be 4 cd's per copy with a menu written right onto the disks. In addition to be distributed provincially, the video will also be distributed Canada wide and a copy given to the American Youth and to all sponsors of the video. The video needs to go to the National 4-H Council before we will know if we can sell any subsequent copies made of the video.

6. REVISIONS TO LEVEL ASSESSMENTS – see handout “Proposed revision to Horsemanship Level 1 Mounted Skills.

MOTION: Trudy Andrews moved that we accept the proposed revisions. Seconded by Bernie McGowan. Carried.

Janet will look into the possibility of having the revisions printed by the fall mail out (go to reprint). It will depend on how much other work is ahead of this on the list.

We will deal with the “Horse Reference Manual” at a later date.

7. PELF 2008 – Committee reviewed the two handouts titled “2008 Provincial Equine Leaders Forum – Evaluation” and “2008 PELF – Session Summary”. It was commented that we should request that cell phones be turned “off” or onto “vibrate” during the sessions and for the guest speaker’s presentations.

8. JUDGES LIST_– Yvonne has had one form returned. We need to have them sign the form before we can use their name on our list. Send signed judges forms to Yvonne so she can compile a list.

9. **STANDARDIZED TACK BOOK(S)** – Jimmy Lee reported that the committee is currently working on it.

10. **DRILL TEAM RESOURCES** – Jimmy Lee reported that she is still waiting to hear from Lori Stuart. It was suggested that she possibly ask Ruth Fowler and/or look at web based resources. N.E. also has another source we could utilize as well.

11. **MANE EVENT BOOTH**

- a) Put up an Alberta map divided into regions and pins for contact persons and names of the regional specialist.
- b) The money to pay for the booth comes from sponsor funding and 4-H registration funds.
- c) Horsepower booth (Sept long weekend) will cost more than double the cost of the booth at mane event.
- d) Discussion on having a booth next year at the Mane Event from April 24 -26, 2009.

MOTION: Kippy Maitland-Smith moved that we have a booth at the “Mane Event” next year and do not rent a booth at “Horse Power”. Seconded by Pamela French. Carried.

- e) Have the “Western Horse Review” catalogue at the booth so visitors can see what they could pick in the event they won the door prize.

12. **GREEN CERTIFICATE UPDATE** – Kippy reported that there is a new updated brochure (see white handout). This is an apprentice style program worth 16 credits and will be available in 2009.

13. **REVIEW OF PEAC VISION** - There will be a major revision in September, 2008 and members should look over the last PEAC planning meeting (Sept/06) and add to it and think about what committees they would like to be on.

14. **ROAD TRIP** – Yvonne informed committee that we need to do one! We have the opportunity to travel or to bring clinicians to PEAC members. We need to make a decision as to what we want to do. Yvonne & Janet will look into the matter further and bring proposals and scenarios to the next meeting.

15. **HELMETS** – Marguerite Stork will be re-evaluating our equine policy in 2010 and is strongly recommending the use of helmets because of the farm safety tie in to 4-H. It was suggested that we do our best in educating people about helmet safety to increase knowledge and that we recommend use of helmets until 2010 at which time we can evaluate what the response has been.

A discussion took place on liability at our private facilities and Ken will bring the “acknowledgement of risk” form that he currently uses to the next meeting for members look over.

16. **ELECTION OF VICE CHAIR, SECRETARY & A.E.F. REPRESENTATIVE**

1) Linda Gooch nominated **Bonnie Ridley** (absent) for **Vice Chair**. Seconded by Ken Schmuland. Corine Verbeek moved that nominations cease. Carried providing Bonnie accepts.

2) Corine Verbeek nominated **Connie Kluczny** for **Secretary**. Seconded by Pamela French. Kippy Maitland-Smith moved that nominations cease. Carried.

3) Kippy Maitland-Smith nominated **Beth MacGougan** for **A.E.F. Representative**. Seconded by Kym Lawrence. Trudy Andrews moved that nominations cease. Carried. **Ken Schmuland** volunteered to the alternate in case Beth could not attend a meeting.

NEW BUSINESS

1) ***CALGARY STAMPEDE 4-H INVITATIONAL RODEO*** – Linda reported that the rodeo will be held on September 13 & 14, 2008. There will be educational clinics on rodeo events in the mornings and rodeo competitions in the afternoons. This is open to all 4-H regions in Alberta.

2) ***GAMES MANUAL (Web Based)*** – Jimilee is compiling a on line games manual and needs the committees' permission so it can be copied for usage. PEAC approved the web based games manual and committee members are to submit games to Jimilee for her manual.

3) ***CALVENZA CHAMPIONS PROGRAM*** – (see beige handout)

MOTION: Kippy Maitland-Smith moved that we participate in the “Calvenza Champions Program” and inform our 4-H members of the program and its rewards. Seconded by Karen Allen. Carried.

4) ***4-H MAILING*** – There are numerous clinicians, businesses, etc. offering us the opportunity to purchase their services or merchandise (sometimes at a reduced cost). After discussion, it was decided that the 4-H office staff would inform us of the information and if interested, we could get back to the senders.

5) ***PROVINCIAL ASSESSMENT CLINIC***

MOTION: Pamela French moved that we approve East Central hosting a Provincial Assessment Clinic. Seconded by Kym Lawrence. Carried

6) ***PROJECT MANUAL PICTURES***

MOTION: Karen Allen moved that we hold a photo contest for pictures to be used in our “horse reference manuals”, depicting good horsemanship and safety. Seconded by Pamela French. Carried.

This contest will be advertised at “Horse Classic” and sent out with the video mail out. A prize will be awarded to winning photos. Pictures should be sent to Ashley by September 1, 2008.

7) ***SEPTEMBER MEETING*** – The date of the September meeting (in conjunction with Spruce Meadows) was discussed and it was decided that the meeting would go as scheduled for this year, however, members were requested to send ideas for a date and time between September 1 and October 10 to Yvonne.

Kippy Maitland-Smith moved the meeting be adjourned at 2:50 p.m.

Next Meeting Date: Saturday, September 6 – Okotoks

- Actionable items are highlighted throughout the minutes