

Policy 5.01	Refer to Policy #
Green Certificate Registration Fee and Invoice Policy Schools registering students in Green Certificate that have an Alberta student number will not be charged a registration fee by Alberta Agriculture and Forestry effective September 1, 2017. Schools registering students in Green Certificate without an Alberta student number will be charged a registration fee by Alberta Agriculture and Forestry.	
	Approved
	June 2017
	Review Date
	June 2019

Fees charged to students *WITHOUT* an Alberta student number:

- All Green Certificate fees will be reviewed every 3 years.
- Fees will be charged on a per trainee per specialty basis.
 - Registration fees are \$960 + GST. (effective June 2005)
- All fees are payable to “Government of Alberta”.
- All registration fee increases will be communicated by Agriculture and Forestry (AF).
- Registration fee invoice will be sent to the school/school jurisdiction which is indicated on the approved registration in GINA.

Invoicing:

- When an invoice is required for payment, the Provincial Administrator will receive system notification to submit invoice request to AF Finance. Once approved the invoice will be sent to Service Alberta who will issue the invoice on behalf of the Government of Alberta.