

Record of Hours - August

2017 Summer Farm Employment Program

Employee Name: _____
 Application Number: _____

- For each day worked, CLEARLY PRINT:**
- Start time
 - End time
 - Total Paid Hours

| MONDAY | | TUESDAY | | WEDNESDAY | | THURSDAY | | FRIDAY | | SATURDAY | | SUNDAY | | | |
|--------------------------|--|--------------------------|--|--------------------------|--|--------------------------|--|--------------------------|--|--------------------------|--|--|--|---|--|
| | | 1 | | 2 | | 3 | | 4 | | 5 | | 6 | | | |
| Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Regular Hours per week | |
| Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | _____ | |
| 7 | | 8 | | 9 | | 10 | | 11 | | 12 | | 13 | | Regular Hours per week | |
| Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | _____ | |
| Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | _____ | |
| 14 | | 15 | | 16 | | 17 | | 18 | | 19 | | 20 | | Regular Hours per week | |
| Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | _____ | |
| Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | _____ | |
| 21 | | 22 | | 23 | | 24 | | 25 | | 26 | | 27 | | Regular Hours per week | |
| Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | _____ | |
| Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | _____ | |
| 28 | | 29 | | 30 | | 31 | | | | | | | | Regular Hours per week | |
| Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | Start _____ End _____ | | | | | | | | _____ | |
| Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | Total paid hrs _____ | | | | | | | | _____ | |
| | | | | | | | | | | | | TOTAL REGULAR HOURS/MONTH | | TOTAL OVERTIME HOURS/MONTH | |
| | | | | | | | | | | | | TOTAL REGULAR + Total Overtime Hours Total Hours for August | | TOTAL HOURS FOR AUGUST | |

Return this form with the Monthly Timesheet by fax to: (403) 742-7527.

PLEASE CHECK TOTALS CAREFULLY TO ENSURE THEY CORRESPOND TO HOURS ON MONTHLY TIMESHEET.

Comments: _____

TOTAL HOURS FOR AUGUST