

C5 FOREST MANAGEMENT PLAN 2006–2026

APPENDIX 3A. PUBLIC INVOLVEMENT PROCESS



**C5 Forest Management Plan  
Crownsnest Forest Area, Southwest Region  
Alberta Sustainable Resource Development**

**Public Consultation Terms of Reference**

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## C5 FMP — PUBLIC CONSULTATION

15 March 2006

Given the scope, complexity and length of the C5 Forest Management Plan (FMP) planning process, a substantial, multi-faceted public involvement strategy was adopted to facilitate the exchange of information and to receive public comments on planning proposals. Key components of the public consultation strategy are presented below.

### RELEVANT DOCUMENTATION

Various documents were prepared to assist with the development and delivery of an effective public consultation campaign and to compile feedback that was received whenever planning proposals made available for public review. The following documents are particularly noteworthy.

- **Public Consultation – Terms of Reference.** This document identified ASRD’s commitment to public involvement for the C5 FMP project and outlined in general terms how public involvement would be carried out. Public Consultation - Terms of Reference were approved in July 2002. See Appendix \_\_2\_\_.
- **Analysis of Survey Responses and General Comments: The Crowsnest Forest** (Canadian Forest Service, March 2003). This document identifies the results obtained from a voluntary survey conducted by ASRD from April to December 2002 to obtain ideas, opinions, and recommendations from the public regarding the development of the C5 Forest Management Plan and the ‘desired future forest’ for the C5 FMU.
- **Stakeholder Input Received – C5 FMP Matrix.** This document contains feedback received from CrowPAC, Quota Holders and other stakeholders on initial ideas provided by the Planning Team for Criteria #1-6 (i.e., the C5 FMP Matrix) and includes the Planning Team’s response to this feedback. See Appendix \_\_5\_\_.
- **Public Involvement Strategy and Checklist – Draft Plan Review.** These internal documents were prepared to provide detailed guidance for the Planning Team and ASRD officials on how public review of the draft plan would be carried out in October 2005. A significant amount of planning and effort went into the preparation of a highly informative public Open House.
- **Public Input Received – C5 Draft FMP.** This document contains a compilation of all feedback received from the general public and interest groups on the draft plan during the period October 2005 - January 2006. It, in turn, provided the basis for the development of a subsequent document in which the Planning Team responded to public feedback. See Appendix \_\_3\_\_.

### PARTICIPANTS

Development of the C5 forest management plan occurred with the involvement of numerous non-government groups and individuals. Opportunities were provided at distinct stages throughout the planning process for individuals and groups to become engaged and provide input/feedback as planning proposals were being developed and evaluated.

- **CrowPAC** – Known and respected individuals from local communities surrounding the C5 forest management unit were invited to become members of a public advisory committee known as the Crowsnest Pass Public Advisory Committee (CrowPAC). CrowPAC met 21 times during the period January 2002 to March 2006 to become informed of forestry related subjects, to assist the Planning Team and Project Manager in developing the C5 forest management plan, and to offer advice on various aspects of the planning process. CrowPAC members also attended 3 field trips that were conducted within the C5 forest management unit. Complete minutes were prepared for scheduled CrowPAC meetings from meeting #4 onward.
- **Quota Holders** – Timber harvesting within the FMU is predominantly carried out by Quota Holders. To ensure that their interests, needs and concerns were considered, a number of meetings were held with Quota Holders at key points throughout the life of the project from 2002 - 2006. These consultations allowed for the exchange of information and ideas and ensured that government staff were aware of the operational feasibility of implementing new silvicultural practices and forestry processes that were being recommended as a departure from the status quo.
- **First Nations** – Band Councils from the following Aboriginal communities were informed of the C5 FMP project and encouraged to participate in the planning process: Kainaiwa (Blood I.R. 148), Piikani (Peigan I.R. 147) and Bearspaw (Stoney - Eden Valley I.R. 216). Telephone and face-to-face conversations, letters and E-mail messages, special meetings, and working sessions were held with representatives of these bands to answer questions, explore how ASRD could meaningfully consult with First Nations, and to request feedback on planning proposals in the Matrix and draft plan. Individuals from the Blood band attended a number of CrowPAC meetings during the period 2002-2004.
- **Municipalities and other stakeholder groups** – Local authorities were notified of the C5 FMP planning exercise and presentations were offered to each surrounding municipality. Municipal input was received and on one occasion MD representatives attended a CrowPAC meeting (March 27, 2003). Various stakeholder groups (e.g., conservation groups, recreation clubs, grazing associations) were also notified of the project and opportunities were provided for them to provide input and react to planning proposals.
- **Forest users and general public** – Given the popularity of the C5 forest management unit with many recreationalists and the general public, opportunities were provided for Albertans to review and comment on the project, activities occurring in the C5 FMU, and on the draft forest management plan itself.

## **PUBLIC EVENTS/CAMPAIGNS**

1. **Stakeholder session – project initiation (April 11, 2002).** A cross-spectrum of interest groups were invited to attend a professionally facilitated information meeting and workshop session to learn about the C5 FMP project and to offer feedback on initial ‘issues’ and ‘values’ identified by CrowPAC. Thirty five individuals attended a half-day stakeholder session in Blairmore.
2. **Public Open House – project initiation (April 11, 2002).** A drop-in Open House was held in the late afternoon and evening to allow interested members of the public to become informed of the planning project and interact with members of the Planning Team and CrowPAC. About 40 people attended this public Open House in Blairmore.
3. **C5 FMU Survey – (April - December 2002).** Opportunity was provided for individuals to complete and submit a questionnaire (“*We Want Your Advice*”) in which they could: identify how they used the C5 FMU, provide personal observations on changes they have noticed in the

forest over a 5-year period, and indicate what kind of changes they would welcome and support in the future. The 4-question survey was completed and returned by 482 respondents. An additional 68 individuals submitted opinions, however these were in the form of general comments that did not follow the questionnaire outline.

4. **Presentations (2002).** The project Manager and Coordinator gave presentations (an overview of C5 FMP project, and subsequently, highlights of the C5 FMP Matrix) to the following organizations:
  - MD of Willow Creek
  - MD of Pincher Creek
  - MD of Ranchlands
  - Municipality of Crowsnest Pass
  - joint meeting of Crowsnest Environmental Action Society, Alberta Wilderness Association, and Castle Crown Wilderness Coalition
5. **Feedback on Draft C5 FMP Matrix (2004).** CrowPAC, Quota Holders, and Stakeholders listed on the project contact list were invited to provide feedback on draft Criteria #1-6 (i.e., the C5 FMP Matrix) during the summer of 2004. All feedback that was received was then compiled. Thereafter, the Planning Team systematically reviewed and responded to all received comments in: *C5 FMP Matrix – Response to Feedback received through the Public Consultative Process* (26 October 2004). See Appendix \_\_3\_\_.
6. **Open House for First Nations (Blairmore, October 26, 2005).** With the completion of the draft plan, a special Open House was held only for First Nations communities to share information on the contents of the draft plan and to discuss their interests and concerns. Limited interest was shown and attendance was poor.
7. **Public Review of the Draft FMP (October 2005 – January 2006).** A draft plan for public review was completed and made available for public review in mid October 2005. A drop-in Open House, held in Blairmore during the afternoon and evening on October 27<sup>th</sup>, attracted 65 individuals. Draft Plan *Comment Forms* were widely made available. The large size of the draft plan and its supporting Appendices make it cost prohibitive to print copies for public distribution. The draft plan could be accessed on-line, at ASRD offices in Calgary and Blairmore, and at the South-western Alberta Sustainable Community Initiative office in Pincher Creek. Written submissions on the draft plan were received until January 27, 2006. All public input that was received was compiled in a document for Planning Team review and subsequent response. See Appendix 3.

## COMMUNICATIONS

1. **Project Website** (<http://www3.gov.ab.ca/srd/regions/southwest/c5/index.html>). To facilitate the widest possible circulation of project documentation, the C5 Forest Management Plan website was established in 2002. Among other things, the following information was made available through the website:
  - general project information
  - CrowPAC meeting minutes
  - maps and photos

- project documents
  - public notices
  - public review materials and draft planning documents
2. **Public Notification.** Newspaper ads and News Releases were placed in local weeklies and select dailies in south-western Alberta to inform the public of the two Open Houses that were held in April 2002 and October 2005 and to encourage Albertans to complete and submit the questionnaire: “*We Want Your Advice*” . Ads and news releases were placed in the following papers: Crowsnest Pass Promoter, Crowsnest Pass Herald, Pincher Creek Echo, Claresholm Press, Fort MacLeod Gazette, Cardston Temple City Star, Lethbridge Herald, and Calgary Herald.
  3. **Posters.** C5 FMP posters were widely placed to announce the April 2002 and October 2005 public Open Houses to make Albertans aware of the questionnaire: “*We Want Your Advice*” . Posters were placed at the following locations for the October 2005 Open House: Arrowwood Public Library; Bellevue Public Library and Post Office; Blairmore Post Office and Provincial Building; Brooks Public Library; Cardston Public Library; Carmangay Municipal Library; Champion Public Library; Claresholm Public Library; Coleman Post Office and Chris’s Restaurant; Coutts Municipal Library; Glenwood Municipal Library; Granum Public Library; Hillcrest Drum Creek Mercantile; Lethbridge Public Library; Lomond Public Library; Magrath Municipal Library; Medicine Hat Public Library; Milk River Municipal Library; Milo Public Library; Picture Butte Municipal Library; Pincher Creek Municipal Library; RCMP Centennial Library( Fort MacLeod); Raymond Public Library; Redcliff Public Library; Stavely Municipal Library; Taber Public Library; Thelma Fanning Memorial Library (Nanton); Theodore Bradley Municipal Library (Stirling); Vauxhall Public Library; Vulcan Municipal Library; Warner Memorial Library; and at various unspecified public bulletin boards and government offices surrounding the planning area.
  4. **Open House displays.** Assorted displays were featured at public Open Houses to communicate key messages to visitors. An extensive series of maps and displays was made available at the October 2005 Open House to highlight key aspects of the draft plan. These displays were photographed to provide a visual record of the Open House and the photo set was added to the C5 Web page.
  5. **Mail-outs to contacts on the project mailing list.** A project mailing list was prepared so that correspondence and information could be sent out on a periodic basis to organizations and individuals likely to be interested in the development – and outcome – of the C5 FMP project. Mail outs occurred to announce the commencement of the project, to notify recipients of public events, to provide project updates, and to request feedback on planning proposals. Information was sent to 71 organizations and 11 individuals, notifying them of the October 2005 Open House and the new date (i.e., extension) for receiving written comments on the draft plan.
  6. **Questionnaires / Comment Forms.** A questionnaire, titled “*We Want Your Advice*”, and a draft plan Comment Form were made available at Open Houses and on-line (at the project website) to obtain focused feedback from interested individuals. Comments obtained in this way were tabulated and shared with the Planning Team and CrowPAC.
  7. **Project documentation.** Assorted handouts, a draft plan summary and the draft plan itself were released to inform the public of planning recommendations being considered by the Planning Team.

8. **Newspaper articles.** The C5 FMP received newspaper coverage in several weeklies and dailies throughout the life of the project, but particularly coinciding with the two public Open Houses. These newspaper articles, whether critical or favorable about the project or the draft plan, provided useful exposure of the project.

## **ROLE OF PUBLIC CONSULTATION**

A Forest Management Plan (FMP) was developed and is in effect for the C5 Forest Management Unit (FMU) as of May 1, 1986. Development of a new plan, and the resulting Operating Ground Rules (OGRs) that flow out of the objectives of a management plan, are required by April 30, 2006. Historically, an FMP takes 2 to 4 years to complete, and OGRs take an additional year or two. Public Lands and Forests Division has stated that Regional OGRs will be in effect by 2006. The C5 FMU may require unique OGRs. The intent of the C5 FMP is to frame the text in such a manner that it is compatible and aligned with the Canadian Standards Association (CSA) Sustainable Forest Management (SFM) system.

### **Need for Public Consultation**

A major component of the CSA SFM system is a requirement that decisions are made through informed, inclusive and fair consultation with local people. First Nations and Aboriginal groups require special consideration. There is also a need to balance existing commitments with community needs and external changes in a way that builds more effective organizations. Increasingly, organizational performance depends upon community support.

The C5 FMP will be developed in such a manner that Aboriginals and the public have informed, inclusive and fair (timely) consultation through a public consultation process (PCP) that includes public communication and information transfer, stakeholder meetings and the establishment of an advisory group. Recommendations from the PCP will be integrated into the planning and decision process within the context of the Alberta Advantage.

## **PUBLIC CONSULTATION PROGRAM GUIDELINES**

The following guidelines will be considered in planning and implementing the public consultation program for the C5 FMP.

- Establish the purpose for the decision and determine the use for consultation.
- Select a consultation co-ordinator with clear linkages to the technical decision makers (core planning team).
- Determine if there are other consultation processes currently underway that relate to or could impact the decision process, and if the efforts should be co-ordinated.
- Establish a consultation terms of reference that include objectives, principles and the anticipated range of advisor interests. Seek confirmation from advisors.
- Profile stakeholder needs and perceptions.
- Estimate the process, schedule and budget.

- Select and describe the roles and responsibilities of consultation team members.
- Draft a consultation plan and strategy (including how records will be kept and results reported, shared and used at key points in the decision process).
- Discuss and confirm the draft consultation plan (amended as required) with advisor participants.
- Develop a responsive internal communication and decision procedure.
- Confirm the consultation process, schedule, budget and resources.
- Implement, monitor, evaluate and adjust the consultation process to respond to changing conditions, if they emerge.

## **PUBLIC CONSULTATION OBJECTIVES**

- To identify stakeholder communities of interest and cultivate an advisory group.
- To support participation in public consultation by developing a clear and concise process and schedule.
- To ensure Aboriginal participation.
- To identify and understand the perspectives and concerns of various stakeholders and communities of interest.
- To obtain information and advice from the Aboriginal communities, general public, stakeholders and a local advisory group to meet CSA SFM requirements and to assist SRD in understanding public issues and values that can assist the writing team in developing a plan that defines a preferred future forest state.

## **PUBLIC CONSULTATION PRINCIPLES**

- The integrity of the regulatory process will be preserved.
- Decisions will be based on previous and ongoing commitments of the Government and legal requirements, data collected from the public, social and economic assessment and technical and financial feasibility.
- The public consultation process will be open and transparent.
- Information will be shared freely.
- Advisors must be allowed to effectively participate. SRD will be sensitive to the needs of participants.
- The process will be flexible to accommodate unexpected developments.
- Meaningful solutions for both stakeholders and SRD will be provided.
- Commitments made during the public consultation process will be delivered in a timely manner.
- Participants will be informed of the consultation results and recommendations at every stage of the process.

## SCOPE OF PUBLIC CONSULTATION

The consultation process will require participation from stakeholders communities of interest that could be affected by the decisions that will ultimately be made. The communities that will be consulted are:

- Forest quota holders
- Environmental NGOs
- Recreational users
- Municipalities
- Aboriginals
- Business community
- Ranching community
- Others who may be identified as participants, as necessary and helpful to the public consultation process.

## USE OF PUBLIC CONSULTATION RESULTS

The results of this consultation will assist SRD staff in developing a Forest Management Plan that reflects the values of the general public in the defining of a preferred future forest.

## PUBLIC CONSULTATION PROCESS

The public consultation will have four major components:

1. An **advisory group** with membership that broadly represents the needs and perceptions that must be considered in the plan. The group will meet four or five times to provide advice about key considerations during the development of the C5 Forest Management Plan.
2. **Outreach to Aboriginal people.** Contact (meetings and/or correspondence) with Aboriginal people to ensure their views and expectations are considered.
3. **Outreach to stakeholders.** Contact (meetings and/or correspondence) with stakeholders to keep them informed of the emerging plan and allow them to provide advice and respond to the plan.
4. **Public meetings.** Two rounds of public meetings will be held during the development of the plan to ensure that any interested person or organization has an opportunity to learn about the plan and to contribute advice.

## ADVISORY GROUP

SRD will invite individuals that collectively represent a wide range of interests to sit on an advisory group to ensure that public and stakeholder needs and expectations are understood. This group will help identify issues and values that will be considered in the plan. They will also provide advice as the plan is developed (i.e., they will be sent current drafts of data, questions or suggested approaches for comment on a regular basis). They will help to ensure that participants who might be interested in the plan are informed about the opportunity to participate.

The group may be invited to monitor implementation of the FMP.

Appendix 1 contains a Protocol for the Crowsnest Public Advisory Committee(Crow PAC).

## **ABORIGINAL OUTREACH**

A referral process with Aboriginal peoples will be initiated. Participation by identified members of the Peigan, Eden Valley and Blood First Nations will be decided after their wishes have been clarified.

## **STAKEHOLDER OUTREACH**

Twice during the planning process, SRD will send information to a list of stakeholders to ensure that they are informed of progress on the plan and have an opportunity to provide input to the planning team. These stakeholders will be informed (on both occasions) of opportunities to attend meetings and personally meet with the planning team and the advisory group.

## **PUBLIC MEETINGS**

Twice during the planning process, SRD will host public meetings (open house format) to allow any interested person to learn about the emerging plan and to discuss their needs and expectations with members of the planning team.

## **PUBLIC COMMUNICATION AND INFORMATION STRATEGY**

The public consultation process will be supported by public communication. Communication mechanisms will be developed to help any interested person learn more about the planning process and the issues, criteria and options included in the plan. The intention is to make this information accessible and understandable. Communication may include the following activities:

- Develop a website specific to the C5 Forest Management Unit.
- Develop fact sheets, information bulletins or newsletters.
- Newspaper advertising and news releases.
- Special meetings and workshops.

## **WEBSITE**

A website for C5 is established at <http://www3.gov.ab.ca/srd/regions/southwest/c5/index.html>.

## **FACT SHEETS, INFORMATION BULLETINS AND NEWSLETTERS**

These will be prepared through an information officer (Rocky SRD) on an "as needed" or requested basis. Initially, a number of information bulletins and fact sheets will be designed to assist with the first open house and assist in the education process required for the advisory board.

## **NEWSPAPER ADVERTISING AND NEWS RELEASES**

Provincial SRD news releases plus regional news reporting through the Calgary and Lethbridge newspapers and radio, and local reporting through the Crowsnest Pass newspapers and radio station will form the primary advertising mechanisms.

## **SPECIAL PUBLIC MEETINGS AND WORKSHOPS**

Additional public meetings may be entertained on an ad hoc basis as the process evolves. It may be that some special presentations such as to the Chamber of Commerce of some communities will be entertained.

Workshops would flow out of perceived information needs and would be carried out by technical team members on an as-need basis.

## **PROPOSED PUBLIC CONSULTATION SCHEDULE**

- Public consultation will occur in 2002 (Advisory Group, stakeholder meetings and open houses).
- Text development and timber supply completed in 2003 (Advisory Group — will review and comment as the text develops).
- Recommendations for policy or legislation changes will be made in 2004.
- Development of Regional Operating Ground Rules in 2005.
- Implementation of the C5 FMP May 1, 2006.

The Advisory Committee may continue after 2003 to review text revisions and oversee the implementation and monitoring of the plan.

# APPENDIX 1. CROWSNEST PUBLIC ADVISORY COMMITTEE PROTOCOL

## CROWSNEST PUBLIC ADVISORY COMMITTEE

### COMMITTEE PROTOCOL

[July 22, 2002]

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#### 1) Membership

The membership of the Crowsnest Public Advisory Committee (CrowPAC) is noted in attachment 1. CrowPAC members have been chosen to represent a wide range of societal interests and values within the C5 forest management unit (FMU). CrowPAC members do not represent individual companies or organizations, but rather represent a cross section of society. Additional values not captured through the Crow PAC will be obtained through stakeholder meetings, public open houses, and through other mechanisms.

Members of the public at large are welcome at CrowPAC meetings as observers.

#### 2) Purpose and Deliverables

The committee will provide recommendations to a Planning Team (comprised of government staff) about the desired future forest state of the C5 FMU. Committee members will help to identify issues and suggestions that reflect community expectations about the C5 forest management unit. They will also provide advice and comments as planning proposals for the FMU are being developed (i.e. CrowPAC members will be asked to review drafts, data or suggested approaches developed by the planning team). Committee members will also provide advice and support in efforts being taken to gain input from stakeholders with an interest in the FMU.

To meet this purpose, the CrowPAC will provide the following:

- a) A description of the issues and values (reflecting community expectations) that should be used to guide effective management of the C5 Forest area.
- b) A comprehensive list of issues and recommendations related to timber harvest practices, access and human use of the area (industrial, commercial, motorized access, recreational, tourism) including recommendations about the methods and process to manage motorized access within the area.
- c) Feedback on various drafts of the C5 Forest Management Plan (C5 FMP).
- d) Advice about stakeholders that should be contacted and about public consultation approaches that will effectively gather stakeholder expectations and preferences.

Following the completion of the C5 FMP, the CrowPAC will be asked to provide advice during the plan implement phase and:

- a) Contribute to the development of Regional Operating Ground Rules upon approval of the C5 FMP.

- b) Provide input on monitoring actions that are undertaken.

### 3) Member Duties

Every member of the Advisory Committee is expected to:

- Attend all scheduled CrowPAC meetings to maintain continuity of discussion.
- Actively participate at CrowPAC meetings and share pertinent information while respecting the values and viewpoints of others.
- Work with the rest of the committee to provide constructive recommendations to the Planning Team.
- Become informed; read and consider materials that are provided in order to constructively participate at upcoming CrowPAC meetings.

Members of the Advisory Committee will not:

- Criticize or negatively characterize the views of any other committee member.
- Act as the spokesperson for any group lobbying for a specific outcome in the C5 Management Unit.
- Publicly represent any views of the committee other than decisions that have been clearly made and recorded (broad statements about the work of the committee should be referred to Tim Juhlin or Darryl Johnson).

Use of Advice:

The advice provided will be an important reference for a Planning Team that will draft a forest management plan for the study area. The Planning Team will consider any ideas put forward by the Advisory Committee on which consensus has been achieved. CrowPAC members will be notified of the government's rationale for not incorporating consensus decisions of the Committee within the draft C5 FMP.

### 4) Decision Process for the Advisory Group.

A facilitator will assist the CrowPAC in making group decisions that incorporate all the perspectives at the table. The committee members will strive to create effective recommendations that are agreeable to everyone. OptionFinder®, a decision support system, may be used to help the committee monitor the level of support. The facilitator will assume a decision has been reached if:

- a) there is unanimous support or,
- b) an option is supported by a strong majority, and:
  - i. no other option has been identified that has more support
  - ii. the idea is consistent with stated government goals and policies (including the Eastern Slopes policy, any forest land use zone requirements, and any policy provisions in an approved Integrated Resource Plan - IRPs), and
  - iii. Committee members have had an opportunity at the following CrowPAC meeting to debate a prior decision and consider alternate proposals.

Minority views will be noted. A simple majority will not be taken as the basis for a recommendation.

A chart describing how the CrowPAC and the Planning Team will work together to produce the draft C5 FMP is included as attachment #2.

The following participation rules will guide the discussion process:

- Participants will be given time to speak (i.e., have an effective voice).
- Participants are encouraged to communicate with each other directly.
- Participants may request background information and educational presentations before discussing a topic.
- The plan development process can be changed as the committee deems appropriate.
- Committee members are encouraged to forge partnerships and foster co-operative problem solving in the search for innovative solutions that maximize all interests and promote sustainability.
- The Planning Team will consider all CrowPAC recommendations and will provide justification for rejecting a recommendation.

Information generated through the public meetings and advisory process will be provided to the project planners who will incorporate, where practical the recommendations into the draft plan. Where recommendations are not practical the planners will provide justification to the advisory committee.<sup>1</sup> Final decisions will rest with the Minister.

## 5) Procedural Provisions

CrowPAC meetings will be task oriented with specific agendas distributed in advance (7 working days) of the meetings.

Summary notes highlighting such matters as the areas of discussion, assignments to subcommittees, tasks to be undertaken by individuals or subcommittees and any emerging areas of agreement will be kept of all meetings. Preparation of meeting notes will be the responsibility of the facilitator and distribution will be the responsibility of Lands and Forests Division.

Subcommittees may be formed to address particular issues or to perform specific tasks, and:

1. The subcommittee must be composed of one or more active members of the CrowPAC and any other individuals approved by the committee.
2. The purpose and scope of the subcommittee will be clarified by the Planning Team in consultation with the CrowPAC.
3. Recommendations by the subcommittee must be presented to the CrowPAC for acceptance.

The media may attend CrowPAC meetings with the advance approval of the Project Coordinator, facilitator, and members of the CrowPAC. CrowPAC members will not characterize the positions or suggestions of other members in their discussions with the public or the media. The Project Coordinator will present CrowPAC decisions to the media.

All CrowPAC meeting summary notes will become public information.

## 7) Time Frame

The CrowPAC will present recommendations on the C5 Forest Management Plan prior to December 2002.

## 8) Expenses

Travel expenses will be reimbursed at cost therefore receipts will be required for accommodations, meals and public transportation.

For those travelling by private vehicle, compensation will be paid at the government rate of \$.33/km.

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<sup>1</sup> C5 Forest Management Unit Forest management Plan Terms of Reference Section 9.

## Attachment #1. C-5 CrowPAC Members

Name
Noreen Plain Eagle( Peigan)*
Elliot Fox/Paulette Fox (Blood)**
Kelvin Campbell (Metis)
Bill Kinnear
Gail Simmons
Dale Paton
Dave McIntyre
Dave & Eva Welsh
Russel Rowledge
Brendan Carter
Cody Bateman
Dave Cox
Nestor Chorney
Shar Lazzarotto
Bill Kovach
Stew Walkinshaw (Don Pitt alternate)
Carey Bergman (Jim Clark alternate)
Tim Juhlin
Sam Wirzba
Lisa Block
Ian Dunk
Mike Alexander

\* No representatives for the Peigan tribe attended CrowPAC meeting.

\*\*Limited representation for the Bloods primarily through Red Crow College participants.

## Attachment #2. Illustration of Consultation Process

Provincial Government	Advisory Committee	Stakeholders
<b>December 2001</b> ASRD commits to project.		
<b>January 2002</b> Planning Team* initiates inventory and reference materials.	» Identifies values, issues, goals and comments on existing situation and potential future considerations.	
<b>February 2002</b> Planning Team assembles first sketch of document describing requirements and preliminary options. Initial stakeholder list for comment.	» Reviews first sketch of document and identifies gaps and options. Comments on stakeholder outreach process and identifies stakeholders.	
<b>March</b> Planning Team refines approaches into stakeholder review document.	» Meets with Provincial Directors to gain further insight into "what will be supported." Comments on stakeholder review document.	» Review document and provide advice about values, issues, goals. Identify expectations, perceptions and gaps.
<b>April</b> Planning Team refines C-5 document and begins to identify strategies, objectives and indicators.	» <b>June</b> Meeting and education day. Review revised purpose and proposed Table of Contents and discuss Scope of Plan.	
<b>August</b> SRD will set up a tour of areas of interest within C5.	Field tour of C5 set for Aug. 21, 2002	
<b>Sept. 2002</b> Establish subcommittees to address primary public feedback to date	» <b>Oct.-Nov 2002</b> Meets with Planning Team to refine stakeholder document.	
<b>Feb. 2003</b> Reviews all Advisory Committee/stakeholder/open house input. Planning Team begins writing of document and completing Timber Supply Analysis.	« <b>January 2003</b> Reviews Public/stakeholder input/comments and assembles recommendations to Planning Team. Copy comments to all Directors and Minister.	<b>January 2003</b> Presentation of Advisory Committee proposed recommendations for all stakeholders & public to review and comment.
<b>Feb. to Aug. 2003</b> Provides a response to recommendations and develop a Forest management plan	<b>Sept. 2003</b> Copy of Forest Management Plan and response reviewed and revision recommendations.	<b>Sept. 2003</b> Copy of Forest Management Plan and response reviewed and revision recommendations.
<b>Nov. 2003</b> Deputy Minister briefs Minister on document	» <b>January 2004</b> Feedback to Advisory Group	
Minister informs Caucus of recommendations		
Implementation	» Notification to Advisory Group. Opportunity to remain involved in monitoring implementation.	» Notification to Stakeholders/Public

\*Planning team comprised of those representatives from Alberta Sustainable Resource Development (ASRD) who sit on Advisory Committee — see Attachment #1.