

WHEATLAND COUNTY POLICY HANDBOOK	
A.S.B. - Assistant Agricultural Fieldman Position Description	
POLICY NO.: 5.8.2	DATE: Jan. 5, 2005

Scope of Position

The Assistant Agricultural Fieldman position involves operating and maintaining ASB equipment, providing training and leadership to ASB staff, and assisting the Agricultural Fieldman in developing and implementing ASB programs.

Direction

The Assistant Agricultural Fieldman is responsible to the department leader, the Agricultural Fieldman. In the absence of the Agricultural Fieldman, the Assistant Agricultural Fieldman is responsible for ASB staff and department activities.

Duties and Responsibilities

1. Assist with the supervision of ASB staff on a daily basis under the direction of the Agricultural Fieldman.
2. Operate and maintain ASB equipment as required.
3. Ensure staff use necessary safety equipment.
4. Prepare reports as directed by the Agricultural Fieldman.
5. Perform inspections as required and in accordance with applicable legislation.
6. Carry out departmental responsibilities in the absence of the Agricultural Fieldman that include staff supervision, program implementation, public relations and other duties as required.
7. Performs any other duties as directed by the Agricultural Fieldman, or required by Agricultural Service Board Policy and Program Guideline Manuals, or the County Manager.

Experience and Training

Pesticide Applicators Certificate of Qualification
Drivers Licence with Air Endorsement
Agricultural farm experience is an asset.