

<b>Policy 3.01</b>	<b>Refer to Policy #</b>
<b>Green Certificate Withdrawal Policy</b> Occasionally circumstances will dictate that a Trainee must withdraw from the Program. The withdrawal will not affect their eligibility to reapply at a later date.	<b>1.03, 5.02</b>
	<b>Approved</b>
	June 2017
	<b>Review Date</b>
	June 2019

**Withdrawal:** A trainee or School Co-ordinator initiates the process in which the trainee voluntarily withdraws from the program.

- A Trainee who wishes to withdraw from the Green Certificate Program may do so at any time.
- Notification must be made via GINA by the School Coordinator.
- Schools with student registrations prior to September 1, 2017 may be eligible for a refund (See Policy 5.2 - Refunds).
- Trainees who have withdrawn from the Green Certificate Program will not be allowed to re-register in the Program for a minimum of one year.